

Towanda Municipal Authority

January 18, 2021

The January meeting of the Towanda Municipal Authority was called to order by Mr. Walsh at 5:03 p.m.

PRESENT: Paul Sweitzer

The following via teleconference: Michael Walsh, Charlotte Sullivan, Ellen Lacey, Carmen Venezia, William Shaw

ABSENT: Fred Johnson, Robert Williams-WTMA Chairman

OTHERS: Kyle Lane, Manager; Chad Strickland, Superintendent; James Pruyne, Solicitor; Brian Shura, Stiffler McGraw

Visitors: None

Minutes:

The December 18, 2020 meeting minutes were approved as written on a motion made by Mr. Shaw and seconded by Ms. Sullivan, approved.

Bills:

The December bills were approved on a motion made by Ms. Sullivan and seconded by Mr. Shaw, approved.

Water Project:

Mr. Lane stated that we are about 99% done with the water project.

We are filtering water at the plant but have not sent it to town yet; we are getting our chlorine operating smoothly. The Scada integrator is at the plant now working on the reporting and working on an error we are getting on the chlorine line.

We submitted our last EDA request on the 21st.

Mr. Lane stated a tour of the plant was done on the 9th, Mr. Venezia attended and the rest were council members, they also toured the waste water plant.

We will be doing an official grand opening of the plant.

The following pay applications were presented:

Contract 2 pay application 19 for \$50,118.17 balance left on this contract is \$33,916.93 not including change orders.

Ms. Lacey made a motion to approve the pay applications, Mr. Shaw seconded, approved.

Mr. Lane stated there is still spring time work to be completed. Mr. Shura stated that there are punch items as well as demolishing the old wells once the plant is up and operational for a few months.

The following Penn Vest requisition was presented:

Penn Vest requisition #19 for \$3,956.58.

Ms. Lacey made a motion for the Penn Vest requisition, Ms. Sullivan seconded, approved.

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The following change orders were presented:

Contract 2 change order 6 for \$14,325.78 for the repair of pipes at the Robert's well, a cover for our monitoring well, onsite start up work for Pall to reprogram Robert's wells, a breaker that has been ordered from Pall for the compressed air system, chemical tubing for the chlorine, chemical containment skids that were required per DEP.

Mr. Shaw made a motion to approve the change order, Ms. Sullivan seconded, approved.

2018 Flood:

Mr. Casanave came up with the designs and plans and they were forwarded to PEMA for approval.

We have to wait for creek crossing permits in order to take these out to bid.

Mr. Walsh asked if we will have to pay the contractors before getting reimbursement, Mr. Lane stated that that depends on the contractor and our reimbursement time from PEMA.

Mr. Sweitzer asked for the cost; Mr. Lane stated that it is estimated at \$700,000.00 but the cost is reimbursed on the actual work as long as it fits the scope of the project.

Sewer:

Mr. Lane stated we ordered a backup mixer the lead tie is 12 – 16 weeks; this is one of the critical items that Mr. Walker identified.

We found out today that we had a drive go down at the plant; we are trying to get that refurbished.

Thomas St. PRV:

Mr. Lane stated we think that we will be able to install the new vault and PRV close to our existing one and just disconnect the old one and use the new one. This is under the Small Water and Sewer grant we were awarded and we have a 15% match.

Relocation of Water Main:

Mr. Lane stated he discussed this previously but Penn Dot is requiring us to move our water main along SR 220 near the bulk station; this will be a 75/25 reimbursement we pay 25% of the cost. We will look at Mr. Casanave determination to either incorporate the project with Penn Dot's vendor or we bid it ourselves. We are looking at getting two valves, manhole, and fire hydrant with this change.

Adjournment

As there was nothing further to discuss, the meeting adjourned.

Respectfully Submitted,
April Maynard
Recording Secretary

Towanda Municipal Authority

February 22, 2021

The February meeting of the Towanda Municipal Authority was called to order by Mr. Walsh at 5:00 p.m.

PRESENT: Michael Walsh, Fred Johnson

The following via teleconference: Charlotte Sullivan, Kayla Saxon

ABSENT: Carmen Venezia, William Shaw Paul Sweitzer, Robert Williams-WTMA Chairman

OTHERS: Kyle Lane, Manager; Chad Strickland, Superintendent; James Pruyne, Solicitor; Eric Casanave, Stiffler McGraw

Visitors: None

Ms. Lacek:

Mr. Lane informed the Board of the passing of Ms. Lacek on February 20th.

Ms. Saxon:

Mr. Lane introduced Ms. Saxon to the Board she is replacing Mr. DeWitt; she is a design technician with Milnes so she has experience in water, wastewater and stormwater projects.

Minutes:

The January 18, 2021 meeting minutes were approved as written on a motion made by Ms. Sullivan and seconded by Mr. Johnson, approved.

Bills:

The January bills were approved on a motion made by Ms. Sullivan and seconded by Mr. Johnson, approved.

Water Project:

Mr. Lane stated that the new treatment plant is operational and has been operational since the 27th of January. We will start disconnecting well 1 & 2 by the end of the month; TMA 1 will be demolished and filled, well 2 will be an observation well for GTP, all pumps will be removed.

The reporting from the SCADA has been troublesome.

The latest EDA request was submitted on the 27th of January, the funds will not be dispersed as we are at 90% of completion and we need to start to complete the EDA checklist in order to be reimbursed for the last 10% of the grant monies.

2018 Flood:

Mr. Lane stated we have received our stream crossing permits; we need our highway occupancy permit. We would like to get this bid as soon as possible.

Mr. Lane is looking at bids going out and have approval requested at the April Board meeting.

Mr. Lane stated the easements provided by Mr. Pruyne have been mailed and he received one card back and a call from one of the customers.

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Sewer:

Mr. Lane stated we need a new sewer push camera, the estimated cost is \$10,000.00- \$14,000.00, we are awaiting a demonstration from A & H equipment.

Thomas St. PRV:

Mr. Lane stated that we might have to do a DEP amendment for this project.

Hydrant:

Mr. Strickland stated that they were looking into a hydrant when the relocation of the water main is done in Towanda Township but Mr. Casanave agrees it might not be able to be done.

Mr. Lane stated we are looking at getting a hydrant placed between the Elks and Chapel Street.

Daly Property:

Ms. Daly's daughter sent a letter stating there is no estate and she is not paying the bill. Mr. Walsh asked Mr. Pruyne to verify there is a lien filed.

Mr. Applebee:

Mr. Lane stated Mr. Applebee is using the well that was granted for a greenhouse for furnishing water to his tenants when we shut him off for nonpayment. Mr. Pruyne had Mr. Applebee served to inform him to abandon the well.

Mr. Casanave:

Mr. Casanave presented the following Penn Vest requisition:

Penn Vest requisition #20 for \$30,304.94

Mr. Johnson made a motion for the Penn Vest requisition, Ms. Sullivan seconded, approved.

The following change order was presented:

Contract 2 change order 7 for \$17,126.61 for installing the blow off on finished water lines and additional excavation materials.

Ms. Sullivan made a motion to approve the change order, Mr. Johnson seconded, approved.

Mr. Casanave presented the substantial completion for the electrical contract, Urban Electric is the contractor, as of today February 22, 2021. Mr. Walsh asked if this includes the SCADA, Mr. Lane stated yes.

Mr. Johnson made a motion to approve substantial completion for Urban Electric, Ms. Sullivan seconded, approved.

Mr. Johnson asked and discussion was made on the SCADA system; Mr. Lane stated he is not happy with the product but will not do a change order to have the current integrator work on the system any further.

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Mr. Lane is looking at installing an automatic transfer switch on the Church well for the generator as well as purchasing cabling to have the generator(s) capable of being installed at any of our sites; these will be future change orders.

Adjournment

As there was nothing further to discuss, the meeting adjourned at 5:45 p.m.

Respectfully Submitted,
April Maynard
Recording Secretary

Towanda Municipal Authority

March 15, 2021

The March meeting of the Towanda Municipal Authority was called to order by Mr. Walsh at 5:02 p.m.

PRESENT: Michael Walsh, Fred Johnson, Kayla Saxon, Carmen Venezia, William Shaw
The following via teleconference: none

ABSENT: Paul Sweitzer, Charlotte Sullivan, Robert Williams-WTMA Chairman
OTHERS: Kyle Lane, Manager; Chad Strickland, Superintendent; Eric Casanave, Stiffler McGraw

Visitors: None

Minutes:

The February 22, 2021 meeting minutes were approved as written on a motion made by Mr. Johnson and seconded by Mr. Shaw, approved.

Bills:

The February bills were approved on a motion made by Mr. Venezia and seconded by Mr. Shaw, approved.

Water Project:

Mr. Lane stated the chemical feed lines for the clean in place process that is to be done every quarter; the welds starting leaking we replaced the stainless steel with CPVC.

The contractor has started removing the piping from wells 1 & 2, they have been removed from the distribution system.

Mr. Casanave stated that they are looking at a different contractor to fill the well, as the quote we received from the one onsite is way overpriced.

Mr. Lane stated that Mr. Shura and himself will be working on the grant checklist to get that closed and final payment released.

Mr. Lane stated we will have final payments for the contractors for Penn Vest.

Mr. Casanave:

Mr. Casanave presented the following Penn Vest requisition:

Penn Vest requisition #21 for \$13,807.83

Mr. Johnson made a motion for the Penn Vest requisition, Mr. Venezia seconded, approved.

Mr. Lane stated there are no pay apps as we are awaiting steel certifications, and prevailing wage sheets.

2018 Flood:

Mr. Lane stated that the ad for the bid on the work on the 3 crossings was placed in the paper; it ran on March 11th and will run again on March 18th; bids are due and will be opened on April 12th at 2:00 p.m.

We have one executed easement agreement.

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We have an approximate \$400,000.00 to cover and secure 9 other locations we identified from New Albany to Laddsburg.

Sewer:

Mr. Lane stated we removed two chemical storage tanks from our NPDES permit a few years back and we are looking into getting the tanks removed from the property.

Thomas St. PRV:

Mr. Lane stated that we have to do a DEP amendment for this project. Mr. Casanave is starting to work on the design. This project will have to be bid out.

Hydrant:

Mr. Casanave stated he has looked at the placement of the hydrant in Towanda Township and it will not be able to be placed in the Penn Dot project but the road would be torn up so we could run a line for the hydrant, but that would be at the expense of the Authority.

County Extension Request:

The County has asked for a 500-foot extension off the Vo Tech line to go towards Best Line. They are looking to place a fireman's training facility. Mr. Lane gave them an approximate cost for this project.

Penn Vest Program:

Mr. Lane stated that about a year ago he discussed a Penn Vest program that was introduced to reduce lead in water systems. We have identified Monroeton area that qualifies due the age of that system. The program was introduced last year and they had little to no response; with all Penn Vest programs we need to be shovel ready in order to apply. Mr. Lane stated in order to be shovel ready we need to have Stiffler & McGraw design the project. This is a grant program but we may not qualify for total grant funds; Mr. Casanave stated we might have to expend some funds; we can apply and if funding is not favorable, we do not have to do the project but we will have designs ready for any future funding.

Mr. Lane asked if Penn Vest has qualifications; Mr. Casanave stated that no information has been given.

Mr. Lane stated that the Board needs to make a decision to proceed with the engineering of this project to present to Penn Vest at their May meeting; Mr. Casanave stated design cost is approximately \$65,000.00 we are looking at a 1.2 million project. Mr. Walsh stated that Monroeton is one of the oldest parts of our system even if we have to table it, we will at least have plans.

Mr. Johnson stated that if we are planning on replacing water lines, we might need to upsize some of the lines; Mr. Casanave stated that we would need to amend our DEP application to upsize water lines.

Discussion started on other undersized lines in the Borough; Mr. Johnson stated Pratt Avenue needs upsized; Mr. Walsh agreed since our water is now coming from that area, we might want that engineered as well.

Mr. Lane stated that the Board also needs to keep in mind that we will need to address Hillcrest as well.

Mr. Walsh stated he need to proceed with the Penn Vest program and we would also like to have Pratt Avenue also engineered as well. Mr. Venezia made a motion to have Stiffler McGraw engineer the design for the water main replacement in Monroeton for the Penn Vest program and to separately design the upsize water line for Pratt Avenue, Mr. Shaw seconded, approved.

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Adjournment

As there was nothing further to discuss, the meeting adjourned at 6:30 p.m.

Respectfully Submitted,
April Maynard
Recording Secretary

Towanda Municipal Authority

April 12, 2021

The bid opening for the Paradise, Sawmill, and Leesway Crossings Project; Project NO. 20-6002.005 was called to order by Mr. Lane at 2:00 p.m.

PRESENT: Kyle Lane - Manager; Chad Strickland - Superintendent; Eric Casanave – Stiffler McGraw

Visitors: Ryan DeVincentis – Vacri Construction Corp.

Bid:

Mr. Lane opened the bids for the Crossings Project:

COMPANY NAME	BID AMOUNT	BID BOND INCLUDED?
Vacri Construction 1 Brick Avenue Binghampton, NY 13901	\$493,000.00	Yes
Sikora Bros.Paving Inc 110 Nevel Hollow Rd Hunlock Creek, PA 18621	\$300,170.00	Yes
Bristol Excavating 167 Firehouse Drive Troy, PA 16947	\$379,260.00	Yes

Mr. Cassanave will review the bid documents, notice to award will be at the Towanda Municipal Authority meeting on April 19th.

Adjournment

As there was nothing further to discuss, the bid opening was adjourned at 2:10 P.M.

Respectfully Submitted,
April Maynard
Recording Secretary