

WYSOX TOWNSHIP MUNICIPAL AUTHORITY

PRESENT: William Them – Secretary/Treasurer, Thomas Henson-Vice Chairman, Tina Pickett, James Isaac, Robert Williams-Chairman

ABSENT:

OTHERS: Chris Jones – Solicitor; Chad Strickland – Superintendent; Eric Casanave (via teleconference)– Stiffler McGraw

VISITORS:

Visitor:

None

Re Organization:

Mr. Isaac made a motion to keep the officers in place; Mr. Williams Chairman; Mr. Henson Vice Chairman; Mr. Them Secretary/Treasurer; Ms. Pickett seconded, approved.

Minutes:

The minutes from the meeting held on December 17, 2021 were approved as written on a motion made by Mr. Isaac, and seconded by Mr. Henson, approved.

Bills:

Mr. Isaac questioned the insurance payments we did a 9 month pay, he went back through the minutes and we have been paying the whole year. Mr. Them stated our policy runs from May 1st to May 1st, Mr. Them spoke with Gannon’s and they are going to start in April so that we have our insurance paid in the fiscal year; this should begin this year; Mr. Isaac stated that we should have no payments in February through March, Mr. Them stated yes that is correct. Mr. Henson asked if Mr. Schultz was physically served; Mr. Jones stated that a constable served the tenants and Mr. Schultz, Mr. Henson asked if Mr. Schultz was physically served; Mr. Jones stated that he is not currently in Towanda. Ms. Pickett asked if we are billing Mr. Schultz for these legal actions we are having to do; Mr. Jones stated he is researching if a lien has been placed and yes Mr. Schultz will be responsible for any funds the Authority is having to spend. Ms. Pickett questioned the PA one call charges; Mr. Strickland stated that we are legally obligated to mark our utilities if anyone calls a PA One Call it is the financial responsibility of the Authority and cannot be charged to the customer or client calling it in. Mr. Strickland reviews the PA One calls and only sends someone out if we need to go. Mr. Henson made a motion to pay the following bills for January, Mr. Isaac seconded, approved.

Wysox Operating Fund List of Bills:	January 2022	Amount:
TMA	WWTP TMA bond – 02/01/2022	\$ 3,036.23
TMA	Administrative cost- 1/22	\$ 2,103.67
TMA	Sewer Flows (Dec)	\$ 17,454.67
TMA	Contracted Services	\$ 3,420.60
Frontier	Telephone 6 Invoices	\$ 292.99
TMA	Omni Site Annual Maintenance	\$ 1,800.00
Gannon	1-month Insurance premium	\$ 1,083.50
TMA	Penelec PS 2,3,4,5,6,7,8,9	\$ 1,048.79
TMA	Power System generator maintenance	\$ 1,434.78
Stiffler McGraw	Inv 127,128	\$ 1,850.00

January 21,2022

The Daily Review	Legal Notice	\$ 28.15
GDDJ	Lynette/Dave Schultz	\$ 166.25
TMA	M & T monthly pymnt	\$ 4,988.44
TOTAL:		\$ 38,708.07

Wysox Water Operating List of Bills:	January 2022	Amount:
TMA	Water (Dec)	\$ 14,671.06
TMA	Contracted Services	\$ 1,413.47
TMA	Penelec Tank, Vault	\$ 199.71
Gannon	Monthly Insurance Installment	\$ 953.50
TMA	AT & T Scada	\$ 105.30
Penelec	PS	\$ 779.24
TMA	Power System	\$ 266.90
Fairway Labs	Lab Analysis	\$ 90.00
The Daily Review	Legal Notice	\$ 28.15
GDDJ	Lynette/Dave Schultz	\$ 166.25
AT & T	Scada	\$ 133.65
Stiffler McGraw	Inv 127,128	\$ 240.00
BNYMellon NY	February 2022	\$ 12,839.58
TOTALS:		\$ 31,886.81

Mr. Casanave:

Mr. Casanave stated that the request from Penn Dot regarding the proposed traffic circle for Route 6 and PA 187 intersection only had the utilities involved but the work scope was not outlined; Mr. Casanave reached out to Penn Dot for the work scope. The Authority needs to comment on what utilities will be impacted by this project. Mr. Casanave received the corrected PDF documents yesterday. Penn Dot is a cost share project. Mr. Henson asked what is the cost share; Mr. Casanave stated that Penn Dot will pay 75% of any costs the Authority would have due to relocation of utility lines due to the project; the Authority has to pay 25%. Mr. Them asked if we can do the work ourselves; Mr. Casanave stated we could do the work ourselves but if the project is more than the bid threshold, we have to go out to bid, or you can incorporate the project in Penn Dots contract. Mr. Casanave stated this is just a preliminary project, it has not been approved, they are requesting the Authority answer if any utilities will be impacted by the project, until the project is finalized and grades are done, we will not know the actual impact to our water / sewer lines, and what costs if any the Authority will have to absorb.

Mr. Casanave stated that request for the funds from the County for the infiltration study was submitted.

Attorney:

Mr. Jones will send out letters to our customers who need to connect to the water system; there is 6 customers. He has spoken to Mr. Bowen in regards to the Wilt property, he is aware of the outstanding balance; Mr. Bowen will probably sell the property; Mr. Jones asked if the tap in fees is to be paid; Ms. Maynard stated yes, they need to pay tap in fees; Mr. Bowen will ensure that is part of the property sale.

January 21,2022

Mr. Jones stated the letters to connect will be sent out giving the customers 30 days to contact the Authority, to give their plan of connection.

Mr. Jones is also sending out 30-day intent to lien letters on those customers who are in arrears. Mr. Jones will look into Mr. Schultz and Mr. Munkittrick and provide 30-day letters as well if need be. Mr. Henson mentioned Pipher's Tavern; Mr. Jones stated that in research there is people who share 1/20 share in the property once the research is done on this, they will also receive an intent to lien letter.

Mr. Jones presented the rate resolution, Mr. Them has pointed out that the first page of the rate resolution calculates the EDUs for new connections, the rates were from 2016 so Mr. Jones contacted Mr. Casanave and Mr. Strickland to get the current flows; Mr. Jones stated that the flows should be reviewed every year and adjusted accordingly; sewer stayed the same and water increased.

The rates for 2022 increased water \$0.76 the base rate went from \$25.84 to \$26.60 up to 1000 gallons and usage increased \$12.87 to \$13.63 per each additional 1000 gallons.

Mr. Henson made a motion to approve Resolution 01-2022 Resolution of the Wysox Township Municipal Authority Schedule of Rates and Fees for the Water and Sewer Systems, Mr. Isaac seconded, approved.

Superintendent:

Mr. Strickland stated that Mr. Schultz has not contacted him.

Budget:

Mr. Them presented the Board with a budget worksheet. Mr. Them went over line items with Mr. Strickland. Mr. Them discussed flat rate sewer increase; Mr. Strickland stated that line item should stay the same if not lower the increase was due to increased rates and when people connect that revenue should decrease.

We are at a break-even budget, or maybe a \$1,200.00 profit.

Mr. Them stated we need to upload the budget to Mr. Hottenstein once it is approved.

Mr. Them wanted to know if we got an engagement letter from the auditors, Ms. Maynard stated no, he will contact Ms. Miller to do so.

Mr. Henson made a motion to approve the 2022 budget, Mr. Isaac seconded, approved.

LIHWAP Agreement :

Ms. Maynard stated that TMA became a vendor with the Low-Income Household Water Assistance Program which helps customers with past due water bills. Mr. Strickland stated we want to get enrolled as a vendor to be able to assist our low-income customers. Mr. Henson made a motion to enroll as a vendor in the LIHWAP program, Mr. Isaac seconded, approved.

Mr. Them would like to inform the public at the next Township meeting that we are a vendor if we have that information by then.

Statement of Financial Interest:

Mr. Williams stated the Board needs to fill out the paperwork.

Adjournment:

As there was nothing further to discuss, the meeting was adjourned at 10:25 a.m.

January 21, 2022

Respectfully Submitted,
April Maynard
Towanda Borough

WYSOX TOWNSHIP MUNICIPAL AUTHORITY

PRESENT: William Them – Secretary/Treasurer, Thomas Henson-Vice Chairman, Tina Pickett, James Isaac

ABSENT: Robert Williams-Chairman

OTHERS: Chris Jones – Solicitor; Chad Strickland – Superintendent; Eric Casanave (via teleconference)– Stiffler McGraw

VISITORS: Erin Groves

Visitor:

Ms. Groves stated she received the letter February 8th in reference to connection to the water system. Ms. Groves stated that the building is three buildings into one with two wells feeding the building; she stated she asked for another meter pit and was told by the Authority only one pit per parcel. The water is in the building since 2014, but not connected. Ms. Groves stated her plumbing issues in connecting her building up. Ms. Groves spoke with her attorney who asked her to mention section 2.05 in our regulations in regards to connecting to the water system. Ms. Groves mentioned Mr. Strickland did a walk thru and mentioned it was doable; Ms. Groves stated she left the last meeting with the understanding the Board would give her names and numbers of contractors who would do the work, she didn't receive any. Mr. Henson asked Mr. Jones to clarify the section Ms. Groves mentioned; Mr. Jones stated that section allows for commercial businesses to keep a private water system for certain types of business as long as it is not used for human consumption; her business would qualify for car washing. Ms. Groves wants the exception spelled out so she knows what works for her business; Mr. Jones stated that the section does not allow her business not to connect to the municipal water system, it only allows for a private water system to be used for certain aspects of a commercial business; Mr. Strickland mentioned that no part of any private water system should go into the sewer system. Mr. Henson stated Ms. Groves needs to get an estimate to get the work done. The Board gave Ms. Groves names and numbers for contractors; Mr. Henson stated they will await a plan of action from Ms. Groves, she agreed.

Minutes:

The minutes from the meeting held on January 21,2022 were approved as written on a motion made by Mr. Isaac, and seconded by Ms. Pickett, approved.

Bills:

Mr. Henson asked Mr. Strickland if there is anything unusual in the bills; Mr. Strickland stated that we had to purchase manhole lids; when we were placing the infiltration lids, we found three manhole lids that were broken and had to be replaced. Mr. Isaac made a motion to pay the following bills for February, Ms. Pickett seconded, approved.

Wysox Operating Fund List of Bills:	February 2022	Amount:
TMA	WWTP TMA bond – 03/01/2022	\$ 3,036.23
TMA	Administrative cost- 2/22	\$ 2,103.67
TMA	Sewer Flows (Jan)	\$ 16,510.91
TMA	Contracted Services	\$ 1,803.88
Frontier	Telephone 6 Invoices	\$ 290.30
TMA	Core & Main – manhole covers	\$ 640.16
TMA	Penelec PS 1,2,3,4,5,6,7,8,9	\$ 1,732.96

February 18,2022

Penelec	PS 1	\$ 357.90
Erb Inspections	Inspections	\$ 160.00
TMA	M & T monthly pymnt	\$ 4,988.44
TOTAL:		\$ 31,624.45

Wysox Water Operating List of Bills:	February 2022	Amount:
TMA	Water (Jan)	\$ 17,519.03
TMA	Contracted Services	\$ 1,402.13
TMA	Penelec Tank, Vault	\$ 241.80
Erb Inspections	Inspections	\$ 160.00
Penelec	PS Lake Rd	\$ 870.57
Fairway Labs	Lab Analysis	\$ 25.00
AT & T	Scada	\$ 125.40
BNYMellon NY	February 2022	\$ 12,839.58
TOTALS:		\$ 33,183.51

Mr. Casanave:

Mr. Casanave stated that he sent an email in reference to a Local Share Grant that is being administered through DCED. This is money from the gaming industry that they have opened State wide and has a submission deadline of March 15th. This is a broad Grant it will fund feasibility studies, construction cost, and any planning and design of a project it only has to improve the quality of life. A Resolution is needed with a dollar amount and a description of the project. Mr. Casanave stated we will probably need to call a special meeting in order to get this done in the time frame they need to submit the application. Mr. Strickland asked what about purchasing grinder pumps, Mr. Casanave stated that he did not see anything that precludes purchasing equipment. Mr. Them asked what the cap of the grant is, Mr. Casanave stated a million dollars with minimum of \$25,000.00. Ms. Pickett asked calling a special meeting is not the problem how fast can this information be put together for presentation; Mr. Casanave stated that this is a straight forward grant and can be written fairly quickly. Mr. Casanave stated he would like to have letters of support from local legislators. The Board will look into purchasing grinder pumps and maybe our big meters we need to replace in the next year or so.

Erb Inspections:

Mr. Strickland stated he was contacted by Ms. Clark in reference to their property in Wysox under OC Estates that they had 10 days to remove their sump pump from the sewer system. Mr. Strickland thinks it is a lack of communication between Erb Inspections and our office, they should be notifying us, as we will be fielding these calls from customers.

Mr. Them stated he is aware that Erb is passing customers and allowing them to keep their plumbing that pertains to a private water source in the structure, which is against our rules and regulations; Mr. Casanave stated that they are to enforce our rules and regulations and not differ from what is in writing. After discussion on the matter the Board asked Mr. Casanave to contact Erb Inspections and inform them they are not to differ from our rules and regulations.

Attorney:

Mr. Jones stated that he sent out two sets of letters to customers, delinquent intent to lien letters and needing to connect to the water system; that is the reason Ms. Groves was in attendance at this meeting. He did send a letter to Mr. Bowen in reference to the past due amount on the Wilt property and him needing to inform any potential buyers of the property that they need to connect to the water system as well as pay a tap in fee that is required; Mr. Bowen did pay the delinquent balance on the account yesterday per Ms. Maynard.

Mr. Jones addressed the letter sent from Ms. Porter in reference to her lack of funds to connect to the water system. Ms. Pickett asked if there are county funds to assist her. Ms. Pickett said that the commissioner's office should be able to assist the customer with getting her in contact with the grant's office. Mr. Them stated that Ms. Maynard should call the Commissioner's office and get the information and inform the customer of who to contact.

Five customers were given intent to lien letters; Munkittrick, Schultz, Williams, Thompson and Piphers Tavern; he had to send out 5 individual letters for the Esther Pipher Estate.

Mr. Jones stated he received an email forwarded by Mr. Strickland in which Mr. Schultz stated the Authority severed the line and he wanted it repaired in order to connect the garage to the meter pit. Mr. Strickland stated that it is protocol when a customer calls for a demolition the line is severed so that the water line is not pulled out of the ground during demolition. Mr. Strickland did notify Mr. Schultz via email that we did what was put forth in the PA One Call. Mr. Jones stated he will also send a letter to Mr. Schultz in regards to his request.

Superintendent:

Mr. Strickland stated that the OC Estates requests needs addressed, he told the customer they do need to remove the line from the sewer system and need to contact Mr. Kulick on what to do. Mr. Strickland does agree with the customer that they can not just pull the line as it may cause flooding issues for the neighbors. Mr. Them stated they can run it to the street and when the road is redone tie it into the storm sewer, but the weather right now would cause icing in the street. After discussion the Board agreed to give them a deadline of April 15th; Mr. Strickland will call Erb Inspections and inform them at that extension as well as contact Ms. Clark. Mr. Strickland stated he will ask Erb to inform us of any violations so we are aware of any before the customer contacts us. Mr. Them will also have Mr. Kulick contact them to have us included in any correspondence.

Mr. Isaac asked if we needed to meet with Erb Inspections to go over our expectations, Mr. Them thinks we should have them come to the meeting on the 11th, Mr. Strickland will mention that to them when he calls.

Treasurers Report:

Mr. Them stated he thinks revenue is looking okay.

Mr. Them also brought the Wysox Bonds that were delivered to the Township, he thinks the binders need to be held here, the Board agreed.

Auditor Engagement Letter :

Ms. Maynard stated that we received the engagement letter from HallockShannon PC for our 2021 audit the cost is \$4000.00. Mr. Them made a motion sign the engagement letter with HallockShannon, Mr. Isaac seconded, approved.

February 18,2022

Gannon Insurance:

Mr. Them stated there was a separate bond in our insurance policy for the Secretary/Treasurer and he is not sure why; Ms. Maynard was given a paper from Gannon's Insurance from Ms. Miller that needs signed. Mr. Isaac asked if there will be a difference in pricing, Ms. Maynard stated she was not given that information. Mr. Them made a motion to add the Secretary/Treasurer in with the bond that contains the Bookkeeper, Authority Member and Chairman, Ms. Pickett seconded, approved.

Delinquents:

Mr. Henson mentioned that the intent to lien letters should cover almost all of our delinquents, he mentioned Mr. Webster to which Ms. Maynard stated he was issued a shut off notice for nonpayment; he has until the 22nd to pay his outstanding balance.

Adjournment:

As there was nothing further to discuss, the meeting was adjourned at 10:55 a.m.

Respectfully Submitted,
April Maynard
Towanda Borough

WYSOX TOWNSHIP MUNICIPAL AUTHORITY

PRESENT: Robert Williams-Chairman, William Them – Secretary/Treasurer, Thomas Henson-Vice Chairman

ABSENT: Tina Pickett, James Isaac

OTHERS: Chris Jones – Solicitor; Chad Strickland – Superintendent; Eric Casanave (via teleconference)– Stiffler McGraw

VISITORS: None

Visitor:

Minutes:

The minutes from the meeting held on February 18,2022 were approved as written on a motion made by Mr. Henson, and seconded by Mr. Them, approved.

Bills:

Mr. Henson made a motion to pay the following bills for March, Mr. Them seconded, approved.

Wysox Operating Fund List of Bills:	March 2022	Amount:
TMA	WWTP TMA bond – 04/01/2022	\$ 3,036.23
TMA	Administrative cost- 3/22	\$ 2,103.67
TMA	Sewer Flows (Feb)	\$ 19,640.54
TMA	Contracted Services	\$ 1,467.74
Frontier	Telephone 6 Invoices	\$ 290.24
TMA	L B Water Packing nuts	\$ 146.00
TMA	Horton Pump Repair	\$ 795.00
TMA	USA BlueBook – 20” pipe mount float	\$ 350.45
TMA	Penelec PS 2,3,4,5,6,7,8,9	\$ 1,354.20
LB Water	2 Liberty pumps / discharge kits	\$ 3,132.50
Gannon	Employee Bond	\$ 130.50
GDDJ	Legal Services 11/19/21-02/18/22	\$ 562.50
Erb Inspections	Inspections	\$ 360.00
Xylem Water Solutions	PS 3 Face Plate	\$ 1,338.85
Stiffler McGraw	Inv. 129	\$ 417.50
TMA	M & T monthly pymnt	\$ 4,988.44
TOTAL:		\$ 40,114.36

Wysox Water Operating List of Bills:	March 2022	Amount:
TMA	Water (Feb)	\$ 17,261.26
TMA	Contracted Services	\$ 992.70
TMA	Penelec Tank, Vault	\$ 260.64
Erb Inspections	Inspections	\$ 360.00

March 11,2022

Gannon	Employee Bond	\$ 130.50
Fairway Labs	Lab Analysis	\$ 25.00
GDDJ	Services 11/19/21-2/18/22 & Larry Williams Intent to lien letter	\$ 1,681.48
Stiffler McGraw	Inv. 129	\$ 417.50
BNYMellon NY	March 2022	\$ 12,839.58
TOTALS:		\$ 33,968.66

Mr. Casanave:

Mr. Casanave presented the grant application for the Statewide Local Share Assessment Grant; Mr. Strickland obtained quotes for 90 grinder pumps and basin units, and 36 water meter measuring chambers to replace the aged meters in the water system from LB Water; the grant application is due by the 15th. The total cost of the funds being requested is \$937,355.00. Mr. Casanave stated that Mr. Isaac contacted him in reference to asking for a lower amount; Mr. Casanave stated the Board can look at reducing the amount requested, but the equipment is needed and we might as well ask for what we need at this time; Mr. Isaac agreed with the logic. Mr. Them asked if Mr. Casanave has all the documentation to submit the application by the deadline, Mr. Casanave stated he has the documents prepared and all we need is a signed resolution. Mr. Casanave did state that Ms. Pickett had agreed to submit letters of support for this application. Mr. Them asked Mr. Casanave to contact Ms. Pickett's office to get the letters of support. Mr. Henson made a motion to accept resolution 2-2022 for \$937,355.00 for the Authority's Sewage Grinder Pump Procurement and Installation and Water Meter Procurement Project, Mr. Them seconded, approved.

Mr. Casanave stated that after last month's meeting, he did contact Terrica Erb-Jones in order to reiterate following the Authority's rules and regulations regarding the inspections being performed.

Attorney:

Mr. Jones stated he is going over the letters that were sent last month; Mr. Williams, Mr. Thompson and Ms. Wilt properties are paid; Mr. Munkittrick, Mr. Schultz and Piphers Tavern have yet to pay; Mr. Jones did receive a call from Sue Wheeler in reference to the Pipher Estate they were asking for an extension until April when they return from Florida. Mr. Jones stated that liens will be filed against Munkittrick and Schultz.

Mr. Jones stated in reference to the letters to connect to the water system, we have heard from Sherwood Groves and Ms. Porter; Ms. Maynard stated she contacted the grant office and was informed that they would assist Ms. Porter with funds in order to get her connected to the water system, she needs to obtain an estimate of cost and file an application; Ms. Porter was informed of what to do and as of yesterday has not contacted anyone; Mr. Them stated he would stop by and speak with Ms. Porter. Mr. Williams asked if Larry Williams contacted Mr. Strickland; Mr. Strickland stated he was contacted by Mr. Williams and he stated he was going to hand dig the water line; Mr. Strickland stated we needed a plan with dates on when this would be done. Mr. Williams stated he was told end of June or July; Mr. Strickland stated we need a definite time line to present to the Board. Mr. Williams stated he will contact Larry Williams to get a timeline. Mr. Strickland did state he seen Mr. Pat Maynard at Sherwood Groves; he will reach out to him to see if he provided any guidance to them getting hooked up to the water system. We have yet to hear from Mr. Campbell and Mr. Benjamin; Mr. Jones stated the letters for Mr. Benjamin did come back to his office they got them resent; Mr. Them stated he was in the hospital recently. Mr. Jones

stated he will follow up back with the customers who have not yet responded.; he does not want to take the next step until he attempts to contact them one more time.

Mr. Them mentioned Mr. Munkittrick; Mr. Jones stated that Mr. Munkittrick issues has to deal with inspection from Erb Inspections first to verify that he is not using our water then we can legally pursue him.

Erb Inspections:

Mr. Williams stated he has yet to be contacted on his two properties for inspection.

The Board discussed questions we have with Erb Inspections and with the process itself. Mr. Them wanted to know if we wanted to call them during our meeting; Ms. Maynard stated we did contact them after last month's meeting to attend this meeting but Mr. Erb was unavailable.

The Board discussed the issues with the example letter Ms. Erb-Jones sent to us to review. Mr. Them thinks Mr. Casanave should review the letter to make sure it is clear to the customer what we need to inspect. Mr. Them stated he would call Mr. Casanave and inform him we are sending the information to him; after discussion it was decided that Ms. Maynard will contact Ms. Erb-Jones for the additional forms she mentioned in her email and send a copy of our original letter to customers as well as Erb Inspections letter to Mr. Casanave to review and come back to the Board with his recommendations. Mr. Strickland will contact Mr. Casanave to inform him of what the Board is looking for him to do. Mr. Jones wants to be informed as he will have to pursue any legal enforcement that may arise.

Superintendent:

Mr. Strickland was contacted by Mr. Bennett in reference to the Country Cottage and pavement restoration on the 187 side; Mr. Bennett mentioned he had called Mr. Williams about this back when the project was completed; Mr. Williams has no recollection of the conversation but he would assume Stiffler McGraw would have been contacted to address the customer's issue. Mr. Strickland went over with Mr. Casanave to look at the issue he wants it repaired; Mr. Strickland stated we will repair around our valve but nothing else as the drainage issue he is having is more on the 187 Penn Dot Road drainage. Mr. Casanave looked at his notes on the project and did not find any notes on any issues on this property. Mr. Strickland did inform Mr. Bennett we will have to wait until the black top plant opens up.

Mr. Them mentioned that the snow plow damaged something to do with the water at the Century 21 building office, Mr. Strickland stated he will have the water crew go over and repair it.

Treasurers Report:

Mr. Them stated we are currently are doing good but we haven't had the wet months yet.

Delinquents:

Ms. Maynard did mention we will be receiving a LIHWAP payment on one of our delinquent bills.

Adjournment:

As there was nothing further to discuss, the meeting was adjourned at 10:30 a.m.

March 11,2022

Respectfully Submitted,
April Maynard
Towanda Borough

WYSOX TOWNSHIP MUNICIPAL AUTHORITY

PRESENT: Robert Williams-Chairman, William Them – Secretary/Treasurer, Tina Pickett, James Isaac

ABSENT: Thomas Henson-Vice Chairman

OTHERS: Chris Jones – Solicitor; Chad Strickland – Superintendent; Eric Casanave (via teleconference)– Stiffler McGraw

VISITORS: None

Visitor:

Minutes:

The minutes from the meeting held on March 11,2022 were approved as written on a motion made by Mr. Isaac, and seconded by Mr. Them, approved.

Bills:

Mr. Them made a motion to pay the following bills for March, Mr. Isaac seconded, approved.

Wysox Operating Fund List of Bills:	April 2022	Amount:
TMA	WWTP TMA bond – 05/01/2022	\$ 3,036.23
TMA	Administrative cost- 4/22	\$ 2,103.67
TMA	Sewer Flows (Mar)	\$ 22,736.42
TMA	Contracted Services	\$ 4,484.55
Frontier	Telephone 6 Invoices	\$ 271.67
TMA	Bradco (QPR)	\$ 178.50
TMA	USA Bluebook-Flomatic Ball Check Valve	\$ 408.92
Penelec	PS 1,4,5	\$ 724.59
TMA	Penelec PS 1,2,3,4,5,6,7,8,9	\$ 1,745.41
North East Technical	Remote Converter PS 1	\$ 1,653.37
Gannon	Premium	\$ 1,576.50
The Daily Review	Legal Notice	\$ 21.35
Stiffler McGraw	Inv. 130 & 131	\$ 1,154.25
TMA	M & T monthly pymnt	\$ 4,988.44
TOTAL:		\$ 45,083.87

Wysox Water Operating List of Bills:	April 2022	Amount:
TMA	Water (Mar)	\$ 21,734.08
TMA	Contracted Services	\$ 1,747.64
TMA	Penelec PS,Tank, Vault	\$ 1,088.99
TMA	AT&T Scada	\$ 425.40
Gannon	Premium	\$ 525.50
Fairway Labs	Lab Analysis	\$ 30.00

April 22,2022

AT & T	Scada	\$ 130.98
Stiffler McGraw	Inv. 130 & 131	\$ 1,742.25
Penelec	PS, Tank	\$ 807.48
The Daily Review	Legal Notice	\$ 21.35
BNYMellon NY	April 2022	\$ 12,839.58
TOTALS:		\$ 40,793.25

Executive Session:

The Board entered into executive session at 9:36 A.M and remained in session until 11:05 A.M. no action taken discussing legal issues and enforcement.

Attorney:

Mr. Jones stated that liens are being filed against the properties who did not pay.

Mr. Jones, Mr. Casanave and Mr. Strickland will meet to discuss enforcement and compliance with our rules and regulations so that we can contact Erb Inspections to ensure we get our inspections done.

Mr. Casanave:

Mr. Casanave stated we had discussed approaching the County Commissioners sometime this spring for our grant application we have requested from the County; Mr. Them heard from Mr. Miller that they are waiting to receive the funds before they start looking at any requests.

Mr. Casanave informed the Board that the Statewide Grant application received numerous requests for funding of projects, Mr. Strickland stated that they heard that they are looking at smaller scale projects to fund, so our project may not qualify.

Superintendent:

Mr. Strickland stated we are still awaiting Mr. Schultz to hook up. Mr. Jones stated we did hear from Mr. Schultz that he has contacted a contactor to do the work.

Treasurers Report:

Mr. Them stated we are currently are doing good, we are close to budget.

Mr. Rosengrant:

Mr. Isaac stated he received a call from Mr. Rosengrant, he was concerned about his water bill and water usage. Mr. Isaac went to Mr. Rosengrant's and looked over his bills, he stated that his usage had gone up and he fixed his issue with his toilet a couple years back he doesn't understand why are billing that consumption something must be wrong with our meter or billing. Mr. Them stated he replaced Mr., Rosengrant's toilets last month and after that a history was ran and it must have been that as the meter stopped showing a leak. Mr. Isaac was unaware of the history and since this apparently went through the sewer no adjustment can be done.

Adjournment:

As there was nothing further to discuss, the meeting was adjourned at 11:20 a.m.

April 22,2022

Respectfully Submitted,
April Maynard
Towanda Borough