

Towanda Municipal Authority

December 16, 2016

The December meeting of the Towanda Municipal Authority was called to order by Mr. Walsh at 12:05 p.m.

PRESENT: Michael Walsh, Paul DeWitt, Charlotte Sullivan, Paul Sweitzer, William Shaw, Carmen Venezia, Robert Williams-WTMA Chairman

ABSENT: Joel Christian, Ellen Lacek

OTHERS: Kyle Lane, Manager; Jim Pruyne, Solicitor; Fred Johnson, Superintendent; James Loewenstein, Daily Review

Visitors:

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None

Minutes:

The November 21, 2016 meeting was approved as amended on a motion made by Mr. DeWitt and seconded by Ms. Sullivan, approved. The correction to Bulk Station read "The bulk station location has been moved" corrected to read "In planning for the bulk station relocation, the location has been moved"; the correction to Consolidate Loans read "a financial advisor Mr. Unkovic suggested they stated that we cannot consolidate" corrected to read "a financial advisor Mr. Unkovic suggested, who in turn suggested not consolidating".

Reorganization:

Ms. Sullivan made a motion to approve the reorganization, compensation and 2017 meeting schedule as follows, Mr. Venezia seconded approved.

Chairman – Michael Walsh

Vice Chairman – Paul Sweitzer

Secretary/Treasurer – Paul DeWitt

Asst. Secretary/Treasurer – Charlotte Sullivan

Legal Counsel – James Pruyne

Compensation: Legal \$2,200.00 Secretary Treasurer \$300.00

2017 Meetings at 5:00 p.m. except December:

January 16th

July 17th

February 27th

August 21st

March 20th

September 18th

April 17th

October 16th

May 15th

November 20th

June 19th

December 15th 12:00

Bills:

The November bills were approved on a motion made by Mr. Sweitzer and seconded by Mr. Venezia, approved.

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Water:

Mr. Lane updated the Board on the new water source; Penelec has set the pole for the electric for the Robert's Well site, the electric kiosk is in place, we are awaiting inspection to run the wire and the control panel components to be installed; we are looking at the end of January or February for the controls to arrive.

Mr. Lane, Mr. Cassanave and Mr. Casselbury will meet with SRBC on Monday December 19th to discuss our project.

Mr. Lane and Mr. Cassanave are working with scheduling our Pilot Study with Pall Corporation; the date will be set once we have commercial power to the site.

The E-coli testing continues.

Bulk Station:

The bulk station agreements have been signed; we will be doing the construction of the site; we will do everything except for the wet tap; we have until June to finish the relocation.

Lime Street:

Mr. Lane stated that trees have been removed to start our driveway.

GIS Mapping:

The Grant has been received and mapping of the water and sewer lines will start to be mapped; they are initially going to start with the Borough.

Budget:

Mr. Lane stated the 2017 Budget was given to the Board for review. The revenue is down this year due to vacant properties.

Mr. Lane stated we will now be assessed annual fees and inspection fees for Safe Drinking Water Chapter 109 regulations; he stated the fees will probably not be imposed until 2018.

The Board discussed our outstanding Debt Loan payments.

Mr. Lane stated that he increased all services 10%.

Mr. Sweitzer made a motion to approve the 2017 Budget to include that all personnel receive a cost of living raise, Mr. Shaw seconded, approved.

Executive Session

The Board entered executive session in regards to personnel issues at 12:39 p.m. and remained in session until 12:47 p.m.

Tidd Alley:

Mr. Lane discussed a letter received for a property at 12 Tidd Alley that requested he no longer receive the base charge on the property as it is dilapidated.

Mr. Lane stated the base charge is basically an allocation for the system; water can be supplied to the property so they need to pay for the allocation, unless the property is demolished.

The Board agreed to have Mr. Lane inform the owner that they need to pay the base charge; Mr. Walsh stated that we might need to clarify the interpretation of the base charge in the rules and regulations; Mr. Lane stated it does need clearer wording.

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Adjournment

As there was nothing further to discuss, a motion to adjourn was made by Mr. Sweitzer at 1:00 p.m.

Respectfully Submitted,
April Maynard
Recording Secretary