

**PLANNING COMMISSION**  
**Regular Meeting Minutes**  
**Tuesday, February 21, 2023**

A Regular meeting of the Towanda Borough Planning Commission was held on Tuesday, February 21, 2023, in the Council Room of the Towanda Municipal Building, 724 Main Street, Towanda, PA.

The meeting was called to order by Planning Commission Chairman Kayla Saxon at 7:00 PM.

**Members Present:** Chairman Kayla Saxon, Vice-Chairman Kevin Doupe', Mark Christini, William Kovalcin, Erin Groves, Diane Siegmund, Roger Hatch & Shane Mize

**Members Absent:** Jim Lacey

**Citizens to be Heard or Guests:** None.

**Minutes:**

A motion was made by Mr. Doupe' and seconded by Mr. Mize to approve the previous regular meeting minutes that were held on January 17, 2023, with a minor change in punctuation. Motion passed.

**New Business:**

**Old Business:**

**A. Status of the Vacant Store Front Ordinance.**

Solicitor Smith is preparing this for advertisement and the new ordinance will be voted on at the March 6, 2023, Borough Council Meeting.

**B. Quality of Life Ticketing Ordinance**

Solicitor Smith is preparing this for advertisement and the new ordinance will be voted on at the March 6, 2023, Borough Council Meeting.

Mr. Mize stated that at the February 6th Council meeting, Vice-President Ryan Eberlin recognized the Planning Commission for the time and effort that was put forth for both of these new ordinances.

**FUTURE Business (at a Later Date):**

- A.** Update Regional Comprehensive Plan – Regional Comprehensive Plan as adopted in 2008 – link below:

[Central Bradford Comprehensive Plan Executive Summary](#)

[Central Bradford Region Comprehensive Plan](#)

[Central Bradford Region Comprehensive Plan Appendix](#)

- B.** DCED Grant Approved – Point committee for bundled projects.

1. Tommy Fairchild Memorial Park (formerly Riverfront Park)
2. YMCA (SCI) Complex Master Plan (including the Memorial Park playground).
3. Third Ward Park.
4. The TRAIL project with the possibility of connecting all Towanda Borough Parks and municipal grounds with the trail.

**MISC:**

There was some discussion concerning the open question of possibly undertaking a Vacant Residence Ordinance in the future. Mr. Christini stated that recommendations to Council can be made.

**Adjournment:**

A motion to adjourn was made by Mr. Doupe' and seconded by Mr. Mize at 8:24 PM. The next meeting will be held on Tuesday, March 21, 2023, at 7 PM.



Recording Secretary  
Planning Commission