

Towanda Municipal Authority

Dec 15, 2017

The December meeting of the Towanda Municipal Authority was called to order by Mr. Walsh at 12:10 p.m.

PRESENT: Michael Walsh, Paul DeWitt, Charlotte Sullivan, William Shaw, Carmen Venezia, Paul Sweitzer

ABSENT: Abraham Brandt, Ellen Lacek, Robert Williams-WTMA Chairman

OTHERS: Kyle Lane, Manager; Jim Pruyne, Solicitor; Fred Johnson, Superintendent; Eric Cassanave, Stiffler McGraw; James Loewenstein, Daily Review

Visitors:

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None

Minutes:

The November 20, 2017 meeting was approved as written on a motion made by Ms. Sullivan and seconded by Mr. DeWitt, approved.

Bills:

The November bills were approved on a motion made by Ms. Sullivan and seconded by Mr. Sweitzer, approved.

Reorganization:

Mr. Shaw made a motion to approve the reorganization, compensation and 2018 meeting schedule as follows, Mr. Venenzia seconded approved.

Chairman – Michael Walsh
Vice Chairman – Paul Sweitzer
Secretary/Treasurer – Paul DeWitt
Asst. Secretary/Treasurer – Charlotte Sullivan
Legal Counsel – James Pruyne

Compensation: Legal \$2,200.00 Secretary Treasurer \$150.00 Assistant Secretary Treasurer \$150.00

2018 Meetings at 5:00 p.m. except December:

January 15th	July 16th
February 26 th	August 20 th
March 19 th	September 17th
April 16 th	October 15th
May 21 st	November 19th
June 18 th	December 21st 12:00

Engineer:

Mr. Shaw made the motion to enter into an Engineer Service Agreement with Stiffler McGraw for 2018 services, Mr. Sweitzer seconded, approved.

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Water:

Mr. Lane stated we are ready to submit our water supply permit; we are currently waiting on Mr. Casselbury's report, which is critical for the permit submission. We are hoping that the permit will be submitted the first week of January.

We might have to do an archeological study per PHMC on the transmission line and on the site the treatment plant will be placed.

Sewer:

Mr. Lane met with USDA for an equipment grant/loan for a purchase of a backhoe. TMA cost will be \$64,952.00 a 3% interest rate over 5 years. We will sell the existing backhoe. Ms. Sullivan asked if we have the funds to purchase the equipment outright instead of financing; Mr. Lane states we do have the funds but we also need to keep in mind those funds might be needed for the water project. Mr. Lane agreed with Mr. Sweitzer and Ms. Sullivan that if we have funds after we get to Penn Vest for funding of the water project we will pay off the USDA loan.

Bridge Street:

Mr. Lane stated we are still awaiting the reimbursement for the engineering fees.

LB Water:

Mr. Lane stated that he approved \$600.00 to do a propagation study of our system; if we plan on going to the flex net system this amount will go towards the purchase of the meter system.

Budget:

Mr. DeWitt made a motion that we approve the 2018 budget that includes a \$0.23 increase in the water rate, seconded by Mr. Sweitzer, approved.

Adjournment

As there was nothing further to discuss, a motion to adjourn was made by Mr. Sweitzer at 12:55 p.m.

Respectfully Submitted,
April Maynard
Recording Secretary