

Towanda Municipal Authority

April 15, 2019

The April meeting of the Towanda Municipal Authority was called to order by Mr. Walsh at 5:00 p.m.

PRESENT: Michael Walsh, Paul Sweitzer, Ellen Lacek, Paul DeWitt, Charlotte Sullivan, Carmen Venezia, William Shaw, Robert Williams-WTMA Chairman,

ABSENT: Abraham Brandt

OTHERS: Kyle Lane, Manager; Chad Strickland, Superintendent; Brian Shura, Stiffler McGraw; Eric Cassanave, Stiffler McGraw; Coy Goble, The Daily Review

Visitors: None

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Minutes:

The March 18, 2019 meeting minutes were approved as written on a motion made by Mr. Sweitzer and seconded by Mr. Shaw, approved.

Bills:

The March bills were approved on a motion made by Mr. Shaw, and seconded by Ms. Sullivan, approved.

Water Project:

Mr. Lane informed the Board the second Penn Vest call they have a checklist that needs to be done Stiffler McGraw, Mr. Unkovic, Mr. Pruyne and Mr. Lane have been assigned items to accomplish; once the items are complete Mr. Lane goes in and submits the items to Penn Vest; we are about 30% complete; the closing for the Penn Vest loan is scheduled for May 28th.

Mr. Lane explained we need a resolution that states that we will raise rates if need be in order to meet our debt obligation. Mr. Sweitzer made a motion to approve the Rate Resolution for Penn Vest, seconded by Ms. Lacek, approved; Resolution 2019-5.

Mr. Lane explained a reimbursement resolution for monies in which we have expended to this point; the resolution states that we can ask for reimbursement of funds we expended in order to be permit ready; Mr. Lane thinks we are not in need of these funds; Penn Vest stated to do the resolution as we do not know what may happen by the end of the project. Mr. Sweitzer made a motion to approve the interim funding for Penn Vest, seconded by Mr. DeWitt, approved; Resolution 2019-6.

The Vo Tech Line easements, we have three customers that have yet to respond, two of which were sent to Mr. Pruyne for further correspondence or condemnation; we need all the documents by May 3rd.

Stiffler McGraw:

Mr. Shura stated we need to reject the individual contracts and accept the combined bid contracts for the water project. Mr. Sweitzer made a motion to reject the individual contracts for 2019-1, 2019-3, 2019-6, and 2019-8 and accept the combined contracts 2019-1 & 6, and combined contract 3 & 8, Ms. Lacek seconded, approved.

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Mr. Shura stated that they have sent out notice of intention to award and have requested bond, insurance and other documents from the contractors. The documents of award were signed by Mr. Walsh last week and we will send them to the contractors for signature, once they are returned they will upload them to Penn Vest.

Mr. Walsh and Mr. DeWitt need to be present for the conference call on May 28th to sign the closing documents.

Mr. Lane stated it was discussed last month that Penn Vest needed the Stiffler McGraw contract in a specific format we need to have all individual contracts combined in one; this was previously approved we just need signature.

The project should start June 3rd; the contractors can not start until we close on the loan.

Stiffler McGraw will be videoing and taking photos of the construction sites.

Mr. Lane stated him and Mr. Cassanave attending the zoning hearing for the variance on the North Towanda Tank, we received the variance with stipulation if tank is higher than the communication tower that a beacon be placed on the top and remove as little trees as possible.

2018 Flood:

Mr. Lane met with our program director we submitted \$700,000.00 in damage repair Mr. Lane thinks we might only see \$100,000.00 as the programs intention is to take the damage to pre flood repair not to repair so the damage does not happen again. We will have to live with our temporary fixes.

DEP has issued a permit to get in the creek by Brocktown Road to cover our exposed pipe; M & R Dirt is doing the work.

Sewer:

Mr. Lane stated our NPDES permit expires this year; Stiffler McGraw is working on our renewal application.

The Haydite for the bio filter has arrived. The employees are working on removing the bio filter media so they can replace it with the new product.

Service Line Replacement Program:

Mr. Lane stated he would like to have a service line loan program; similar to the sidewalk loan program that the Borough has; in which we can provide loans to customers to replace their service lines; the majority of the leaks being found are on the service lines.

SRBC:

Mr. Lane is meeting with Mr. Casselbury tomorrow to start an application for the spring.

Ulster Water Authority:

Mr. Lane has not heard from the Authority

Delinquent List:

The Board discussed accounts on the delinquent list.

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Satterlee Hollow Property:

Mr. Lane stated he has been contacted by Chief and Chesapeake on leasing the property.

The Board entered an executive session at 6:05 p.m. and remained in session until 6:22 p.m. discussing the lease of the Satterlee Hollow Property.

Adjournment

As there was nothing further to discuss, a motion to adjourn was made by Mr. Sweitzer at 6:22 p.m.

Respectfully Submitted,
April Maynard
Recording Secretary