

Towanda Municipal Authority

April 17, 2023

The April meeting of the Towanda Municipal Authority was called to order by Mr. Walsh at 5:02 p.m.

PRESENT: Michael Angerson, Michael Walsh, Carmen Venezia, Joseph Snell, William Shaw, Fred Johnson, Kayla Saxon

ABSENT: Mark Christini, Robert Williams-WTMA Chairman

OTHERS: Lauren Hotaling, Borough Manager; Chad Strickland, Superintendent; Eric Casanave, Stiffler McGraw; Morgan Madden, Eckert Seamans Cherin & Mellott, LLC; Phil O'Dell, The Daily Review

Visitors: None

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Minutes:

The March 20, 2023 meeting minutes were approved as written on a motion made by Mr. Angerson, and seconded by Mr. Johnson, approved.

Bills:

The March bills were approved on a motion made by Mr. Venezia, and seconded by Mr. Shaw, approved.

2018 Flood:

Ms. Hotaling stated she that the change order for \$266,859.00 has been approved. Mr. Casanave stated that Sikora Brothers will start the first week of May, they hope to be completed by the second week of May.

Penn Dot Route 220 section 223 Project:

Ms. Hotaling stated that 2 test holes were dug by Hawbakers, and trees were cleared for the relocation of the water main. Mr. Casanave stated that Hawbakers has a start date of May 22nd.

William Street Water Main:

Ms. Hotaling stated we will start the project soon. Mr. Strickland stated he was going to start this week but he has had to send the water crew to Wysox, as they have service issues in Wysox. Mr. Walsh asked how many feet of main ; Mr. Strickland stated 520 feet and nine service lines; from Mix to Chestnut; there is a three-inch galvanized line we need to replace.

Sewer:

Ms. Hotaling stated that there will be a scope of work meeting with Stiffler on April 24th. Ms. Hotaling stated we received a date to meet with Penn Vest, that will be May 19th to discuss the project. Mr. Casanave stated that will be a planning consultation meeting; they go over what we are doing and the cost; Mr. Casanave stated that this will be for the headworks and emergency work items they have addressed; Mr. Casanave stated that hopefully the meeting on the 24th will bring a clearer picture of what is going to be addressed so we are prepared to present our project to Penn Vest. Mr. Johnson stated what are we going to address; Mr. Casanave stated the meeting on the 24th will clarify this.

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Intern:

Ms. Hotaling stated we are hiring an intern for the summer to assist with building our asset inventory in GIS & iWorqs. Ms. Hotaling is hoping to get interviews done and hire the intern in May.

Delinquents:

Mr. Walsh asked Ms. Madden if she has been able to work on our delinquent accounts. Ms. Madden stated she received a list from Ms. Maynard but has questions on some of the notes; she needs to get with Ms. Maynard to clarify. Ms. Madden stated she discussed with Ms. Hotaling to have delinquent accounts accumulate a certain dollar amount or to accumulate a delinquency time then file a lien, we would then wipe out the delinquent balance and start over with the customer accumulating another amount then filing a lien on that so if the property sells multiple liens would be in place. Mr. Johnson stated we would have the same people delinquent, if they did not pay us before why would they if we start off again with a zero balance; Mr. Angerson stated that he is sure Ms. Maynard would attest the same people are delinquent every month. Mr. Johnson asked Ms. Madden what are the fees associated with these filings, Ms. Madden stated they charge a 10% annual fee as well as attorney fees.

Rules and Regulations:

Mr. Walsh asked Ms. Madden if she had time to review the Rules and Regulations, Ms. Madden stated she did browse them, Mr. Walsh stated that the collection portion needs updated; Ms. Madden suggested we not place fees in the rules and regulation, rather have it reference our rate resolution we do every year. Ms. Hotaling stated she knew we addressed other items; she thought she forwarded Mr. Johnson's edits to the rules and regulations; and Mr. Strickland stated we need to address galvanized lines in the regulations. Ms. Hotaling stated that she will meet with Ms. Madden and address the requested changes to the rules and regulations and Ms. Madden will bring a draft to next month's meeting.

Thomas Street PRV:

Mr. Walsh asked about this project; Mr. Casanave stated the plan is to purchase the vault through Co Stars and get a delivery time then get the project out to bid when we know we will be getting the vault delivered.

SRBC:

Ms. Hotaling stated we should hear who was awarded projects soon.

Mr. Angerson:

Mr. Angerson has tendered his resignation to the Board. Mr. Angerson stated that this is a well-run Board.

Adjournment

As there was nothing further to discuss, the meeting adjourned at 5:23 p.m.

Respectfully Submitted,
Laurie McGuire for
April Maynard
Recording Secretary