

# Towanda Municipal Authority

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April 20, 2020

Due to the Covid 19 pandemic and the CDC's recommendation for restrictions on group contact the regular meeting was held via phone conference. The April meeting of the Towanda Municipal Authority was called to order by Mr. Walsh at 1:00 p.m.

**PRESENT:** via phone - Michael Walsh, Charlotte Sullivan, Carmen Venezia, Paul DeWitt, William Shaw, Ellen Lacek, Fred Johnson

**ABSENT:** Paul Sweitzer, Robert Williams-WTMA Chairman

**OTHERS:** Kyle Lane, Manager; Brian Shura, Stiffler McGraw; Coy Goble, Daily Review

**Visitors: None**

## **Minutes:**

The February 24, 2020 and March 16, 2020 meeting minutes were approved as written on a motion made by Mr. DeWitt and seconded by Ms. Lacek, approved.

## **Bills:**

The March bills were approved on a motion made by Mr. DeWitt and seconded by Ms. Lacek, approved.

## **Water Project:**

The following pay applications were approved for payment by a motion made by Mr. DeWitt and seconded by Ms. Lacek.

Contract 2 pay application 10 for \$261,582.67  
Contract 1 & 6 pay application 5 for \$46,642.00  
Contract 3 & 8 pay application 6 for \$44,712.00

Ms. Sullivan made a motion to approve Penn Vest requisition 8 for \$73,793.42, seconded by Mr. DeWitt, approved.

Change order # 1 for contract 5 in the amount of \$4,328.88 was approved by a motion made by Ms. Lacek and seconded by Mr. Shaw, approved.

## **Covid 19:**

Mr. Lane informed the Board the efforts he has put in place to limit the employees contact with the public: Personnel are limited in hours they are working, only essential duties are being accomplished when applicable, personnel are being alternated every other week .

Mr. Lane also informed the Board that our revenues have been on track up to this point.

## **Adjournment:**

As there was nothing further to discuss the meeting was adjourned at 1:28 p.m.

Respectfully Submitted,  
*April Maynard*  
Recording Secretary