

Towanda Municipal Authority

July 20, 2020

The July meeting of the Towanda Municipal Authority was called to order by Mr. Walsh at 5:00 p.m.

PRESENT: Michael Walsh, William Shaw

The following via teleconference: Ellen Lacek, Charlotte Sullivan, Carmen Venezia, Paul DeWitt

ABSENT: Robert Williams-WTMA Chairman, Paul Sweitzer, Fred Johnson

OTHERS: Kyle Lane, Manager; Chad Strickland, Superintendent; James Pruyne, Solicitor; Brian Shura, Stiffler McGraw; Coy Goble, The Daily Review

Visitors: None

Minutes:

The June 15, 2020 meeting minutes were approved as written on a motion made by Ms. Sullivan and seconded by Mr. Shaw, approved.

Bills:

The June bills were approved on a motion made by Ms. Sullivan and seconded by Mr. Shaw, approved.

Water Project:

Mr. Lane updated the Board on the water project: The system should be ready to be started up on August 10th. We should be able to visit the site in October.

We needed to get an easement for a pole for Penelec on the Church property; we already had the conduit buried to what we assumed would be the power pole, but Penelec wants to install another power pole.

Mr. Shura presented the following pay applications:

Contract 2 pay application 13 for \$121,417.32

Contract 3 & 8 pay application 8 for \$99,310.50

Contract 4 pay application 3 for \$20,610.00

These all have to do with the treatment plant.

Mr. Venezia made a motion to approve the pay applications, Mr. Shaw seconded, approved.

Mr. Shura presented the Penn Vest requisition:

Penn Vest requisition #13 for \$8,652.69

Ms. Lacek made a motion for the Penn Vest requisition, Mr. Venezia seconded, approved.

Mr. Shura presented the following change orders:

Contract 2 change order 3 for \$176,744.74 which is the paving to the treatment plant that was discussed last month; this is covered by the EDA Grant.

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Contract 3 & 8 change order 5 for \$36,744.00 that encompasses the SCADA Communication system, Mr. Shura stated that was about \$11,000.00 the rest is for the conduit work for the Robert well; this was supposed to have been added to Continental's contract but since they are not on site and it was missed, it is being added to the electrical contractor, as well as running a meter cable coming out of the Roberts well that is used to convert the reading to actual flow; the longer the cable the more sensitive the signal and due the flooding concerns for the property it was determined to not run the cable but to mount transmitters to the meter vault, that requires a small stand to be attached to the top of the vault; Mr. Shura stated the Board must understand that the equipment might not survive a flood and might have to be replaced; this is more cost effective than replacing the cable.

Mr. Shaw made a motion to approve the change orders, Mr. Venezia seconded, approved.

Mr. Lane informed the Board that we are receiving our EDA reimbursement within 3 weeks of submission.

2018 Flood:

Mr. Lane stated that Stiffler McGraw is still working on the design and putting the bid specs together; maybe next month we will have documents to approve to get the items out to bid.

We also received our reimbursement of \$93,051.64 from FEMA, which was taken out of water operating to do the emergency repairs on the water line to get it up and running after the flood.

Sewer:

Mr. Lane stated we have two working blowers for the ATAD system.

We are purchasing items for the sewer plant mainly wear and tear items.

SR 3020 Turn back:

Mr. Lane stated the water and sewer lines are almost to completion; the line work is finished on Poplar to Convent, the only thing left is Third Street and Bridge to Pine.

We did replace the sewer from Western to Third, and installed 5 manholes. They need to address the sewer and Cash Creek.

Mr. Lane presented to the Board the first pay application for Sykora Brothers in the amount of \$213,916.66; it is monies budgeted for in Capital Reserves from our Satterlee Hollow gas lease money. Mr. Shaw made a motion to pay Sykora Brothers, Mr. Venezia seconded, approved.

Small Water and Sewer Grant:

Mr. Lane stated that he is still hearing September 16th on the decision of the grant.

2019 Audit:

Our 2019 Audit is complete and copies are available. Mr. Walsh asked if there were any suggestions, Mr. Lane stated no comments were made but they suggested policies on handling of funds; due to our office size some work cannot be separated.

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Budget:

Mr. Lane stated that we are still on budget for the year even through the pandemic. Mr. Lane will have more specifics for next month's meeting.

Chesapeake:

Mr. Lane informed the Board that Chesapeake filed Bankruptcy; they currently owe us \$14,000.00 in bulk water sales. Mr. Lane stated that they deactivated Chesapeake's access to draw water based on the bankruptcy. Mr. Pruyne will be given the appropriate paperwork to file on our behalf.

Adjournment

As there was nothing further to discuss, the meeting adjourned at 5:30 p.m.

Respectfully Submitted,
April Maynard
Recording Secretary