

WYSOX TOWNSHIP MUNICIPAL AUTHORITY

PRESENT: William Them – Secretary/Treasurer, Tina Pickett, Thomas Henson-Vice Chairman, Robert Williams-Chairman

ABSENT: James Isaac

OTHERS: Chris Jones – Solicitor; Chad Strickland – Superintendent; Eric Casanave – Stiffler McGraw

VISITORS: Jay Erb – Erb Inspections Inc.

Visitor:

Mr. Them contacted Erb Inspections for the possibility of continuing the water inspections; he provided the cost to the Authority; he is here to answer any questions. The initial inspection will be \$40.00 and additional inspections will be \$30.00. Mr. Strickland explained what he had inspected on the customers that he inspected prior to the pandemic; he will send Mr. Erb a copy of the inspection sheet he used. Ms. Maynard will provide Erb Inspections with a list of customers who need to have inspections performed.

Mr. Them asked if we need a contract; Mr. Jones stated yes and we also need a copy of his liability insurance.

Mr. Strickland asked when he can start inspections and what about Covid; Mr. Erb stated that he can begin as soon as possible and should Covid arise he will get with the Authority. Mr. Casanave stated this could be considered an essential service as we are looking at cross contamination.

Mr. Henson made a motion contingent on proof of insurance and approval of documents with legal counsel to approve Erb Inspections to perform the water inspections, Mr. Them seconded, approved.

Minutes:

The minutes from the meeting held on July 16, 2021 were approved as written on a motion made by Ms. Pickett, and seconded by Mr. Henson, approved.

Bills:

Mr. Pickett made a motion to pay the following bills for August, Mr. Henson seconded, approved.

Wysox Operating Fund List of Bills:	August 2021	Amount:
TMA	WWTP 2008 Penn vest Payment- 8/21	\$ 2,561.99
TMA	WWTP 2008 Penn vest Int –8/21	\$ 547.34
TMA	Administrative cost- 8/21	\$ 2,103.67
TMA	Sewer Flows (Jul)	\$ 32,785.16
TMA	Contracted Services	\$ 5,317.89
Frontier	Telephone 6 Invoices	\$ 296.60
TMA	LB - pump & elbows	\$ 3,117.66
Gannon	1-month Insurance premium	\$ 1,484.00
TMA	Penelec PS 1,2,3,4,5,6,7,8,9	\$ 1,202.07
TMA	Horton - repair pump motor	\$ 2,995.00
TMA	Common of PA - Annual fee	\$ 65.00
TMA	Areys - fittings	\$ 32.35
TMA	Grainger - float	\$ 721.26

TMA	Bishops	\$ 61.00
Penelec	PS 1,3,8	\$ 492.12
Stiffler McGraw & Assoc	Inv 122 & 123	\$ 630.00
GDDJ	Legal Service 04/16-08/09/21	\$ 577.50
The Daily Review	Audit	\$ 152.20
TOTAL:		\$ 55,142.81

Wysox Water Operating List of Bills:	August 2021	Amount:
TMA	Water (Jul)	\$ 21,056.88
TMA	Contracted Services	\$ 1,574.54
TMA	Penelec PS, Tank, Vault	\$ 717.37
USDA	Note A	\$ 6,545.00
USDA	Note B	\$ 7,352.00
Gannon	Monthly Insurance Installment	\$ 551.00
TMA	AT & T	\$ 110.88
Gannon	Bond Renewal	\$ 221.50
TMA	Schaedler Yesco	\$ 21.36
Fairway	Labs	\$ 400.00
TMA	Common Wealth of PA	\$ 60.00
Stiffler McGraw	Inv 122, 123	\$ 560.00
GDDJ	Legal Service 4/16-08/09/21	\$ 1,147.50
The Daily Review	Audit	\$ 152.21
TOTALS:		\$ 40,323.74

Mr. Casanave:

Mr. Casanave explained there are two different ways we can find infiltration by smoke testing and metering; one is done in the dry season and one done when it is wet. Mr. Strickland provided data to Mr. Casanave and he singled out pump station 4 at the bottom of Lake Road as being one of the biggest areas of concern. Mr. Them asked if there is another pump station before pump station 4; Mr. Strickland stated pump station 5 is on Claverack Road. Mr. Casanave stated that you would need to isolate areas and work on a certain portion of your system at a time. Mr. Williams asked about pump station 5 numbers; Mr. Strickland stated pump station 5 does not have an OMNI system, that is one we need to update; Mr. Them asked the cost, Mr. Strickland stated about \$3,000.00. Mr. Henson made a motion to approve the purchase of an OMNI system for pump station 5, Mr. Then seconded, approved.

Mr. Them asked Mr. Casanave for the cost of smoke testing or should we wait to get information from pump station 5. Mr. Casanave stated that getting more information would be useful in narrowing down a certain area to look at.

Mr. Williams stated that the manholes on Lake Road sit in the road or ditch and are susceptible to infiltration; Mr. Strickland stated they do have manhole covers that address that issue; Mr. Casanave stated that the inserts are economical and they may stop the issue at a particular

manhole but the water will just flow to another manhole. Mr. Williams asked about the number of manholes on Lake Road; Mr. Strickland stated at least 15-20.

The Board discussed several scenarios and options in getting the infiltration under control. Mr. Casanave stated that maybe purchasing the manhole covers and getting the OMNI system installed will help gather added information and help with some on the infiltration and if not, we can look at smoke testing. The Authority is looking at an aging system and financially they might want to look at just getting areas fixed instead of addressing the entire system at this time.

Mr. Them asked about filling in the cracks around the manholes; Mr. Strickland stated that Lake Road is a Penn Dot Road and sealing the cracks requires the manholes to stay uncovered for a couple of days in order for the sealant to cure.

Mr. Henson made a motion to purchase infiltration lids to replace the manholes on Lake Road that Mr. Strickland deems susceptible to infiltration, Mr. Them seconded, approved.

Attorney:

Mr. Jones outlined the change to the Sunshine Law; we need to post our agenda 24 hours prior to a meeting on our website, Mr. Jones stated that WTMA does not have a website but the Towanda Borough does and so does Wysox Township so the agenda should be posted on those websites, the agenda needs to be available to the public if they attend a meeting as well, we need to post the agenda at the meeting site. The agenda must contain all items that will be discussed we can amend the agenda and post that as an amended agenda if Board action is going to be taken.

Mr. Jones stated he gathered signatures for the closing on the bonds August 25th.

Mr. Them stated we need to get an accountant to help figure our new financing; he would like to see a monthly transfer so that every time we have a payment come up, we are not scrambling as we have the payment already set aside; maybe we transfer to a separate fund on a monthly basis; Mr. Jones stated why wouldn't we just transfer it to M&T since they will be handling the bond payments.

Mr. Them stated that the Township engaged a different auditing firm who provide accounting services as well.

Superintendent:

Mr. Strickland stated that Aldi's is moving along.

Mr. Williams asked about Mr. Schultz; Mr. Strickland stated that the car dealership is now in operation and they have water but not from the designated meter pit for the property; Mr. Schultz has not responded to any correspondence. Mr. Strickland stated he was verbally told Mr. Schultz not to connect to his other property.

Mr. Jones stated he will send a letter of enforcement to Mr. Schultz as no water inspection was done. Mr. Schultz needs to dig a line from the meter pit on the appropriate property. Mr. Them asked if he can be served so we can verify he received it. Mr. Jones stated we can have him served the notice. Mr. Jones he will have Mr. Strickland review the notice to verify everything is outlined on what Mr. Schultz needs to do.

Mr. Strickland stated Penn Dot is still researching their new location. Mr. Casanave stated the last he heard they were going to do a water demand letter; Mr. Strickland stated we did receive that; Mr. Casanave will look into his correspondence to verify that he addresses that.

August 20, 2021

M & T Loan:

Ms. Maynard stated Towanda did a rate reset on the M & T Loan and gave the Board a handout of the amortization schedule.

Adjournment:

As there was nothing further to discuss, the meeting was adjourned at 11:15 a.m.

Respectfully Submitted,
April Maynard
Towanda Borough