

Borough of Towanda
724 Main Street
PO Box 229
Towanda, PA 18848
(570) 265-2696
FAX (570) 265-6722

2019

To All Contractors Doing Business in Towanda Borough:

Thank you for your past participation in Towanda Borough's Contractor Registration Program, in accordance with Towanda Borough Contractors code 122-1 thru 122-21.

Our registration year runs from April 1st till March 31st of the following year. This year the registration fee for home improvement contractors will remain at \$50.00 and commercial contractors will remain \$100.00.

Home improvement contractors will be required to register and to provide us with proof of registration with the Pennsylvania Attorney General's office along with proof of workers' compensation insurance, if applicable. Additionally, either a comprehensive General Liability Insurance or Manufacturer's and Contractor's Liability Insurance with a single occurrence and aggregate limit of \$300,000 and Property Damage, Bodily Injury, Product Liability and completed Operations Insurance in the same amount is required.

Commercial contractors must register and provide proof of workers' compensation insurance, if applicable. Additionally either a comprehensive General Liability Insurance or Manufacturer's and Contractor's Liability Insurance with a single occurrence and aggregate limit of \$300,000 and Property Damage, Bodily Injury, Product Liability and completed Operations Insurance in the same amount is required. Commercial work, for this purpose, shall include work on any commercial building, and/or any residential buildings containing more than two (2) dwelling units.

Applications for permits can be found on our website at www.towandaborough.org under the "Bldg. & Property Maint. Codes" link under "Forms". Contractor's information and applications can be found under "Bldg. & Property Maint. Codes" link under "Contractor's Information".

Towanda Borough Contractors registration is in accordance with PA Act 45 (P.L. 491 No. 45, November 10, 1999, Section 517.12).

Our offices are open Monday through Friday from 8:00 a.m. to 5:00 p.m. If you have any questions, please call James Haight at (570) 268-9207, Jeremy Sluyter at (570) 268-9209.

Respectfully,

Jeremy Sluyter

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**Towanda Borough
Code Enforcement**