

WYSOX TOWNSHIP MUNICIPAL AUTHORITY

October 18, 2024

PRESENT: William Them – Secretary/Treasurer, Robert Williams-Chairman, Thomas Henson-Vice Chairman, Tina Pickett

ABSENT: James Isaac

OTHERS: Matthew Aikey – Superintendent; Eric Casanave – Stiffler McGraw

VISITORS:

Visitor:

Booster Pump:

The Board discussed an issue with providing a customer a booster pump after their pump burned up. Mr. Casanave stated that customers were given a booster pump on Pennsylvania Ave and Burgess Drive due to elevation; at the time they were given out, the customer was informed the maintenance after the completion of the project is borne on the homeowner. Mr. Aikey questioned if that is in writing; Mr. Casanave stated he is not aware of that.

Mr. Aikey stated the booster pumps should be treated as the grinder pumps.

Mr. Casanave stated that the issue besides the replacement of the pump is finding out why the customer is having pressure fluctuations; we need to verify the main in that area is recording the required pressure; maybe it could be as simple as the customer not having an adequate size line to accommodate the elevation. Mr. Aikey questioned if it could be a PRV; Mr. Casanave stated that was possible.

Mr. Henson mentioned why are we not responsible; Mr. Aikey stated that we gave them the pump we cannot continue purchasing new pumps at the expense of the Authority.

Mr. Them stated he reached out to Mr. Maynard and he stated he thought it was the transducer on the pump, but it was not, he is still researching the issue. Mr. Henson stated that if Mr. Maynard is working on it that is fine.

Mr. Casanave stated that we need to get the brand of the pump; we need to see the pipe size, and then we can research the issue. Mr. Aikey stated Mr. Maynard is doing this as his side business not as an employee of the Borough. Mr. Henson stated that Mr. Maynard, Mr. Casanave and Mr. Them should resolve the issue, then bring information back to the Board.

Minutes:

The minutes from the meeting held on September 20, 2024 were approved as written, by a motion made by Mr. Henson, and seconded by Mr. Them, approved.

Bills:

Mr. Henson questioned the invoice Stiffler McGraw; Ms. Maynard stated we are only paying what is due from WTMA which totals \$40.00; Mr. Casanave stated that he will check back at the office to ensure WTMA and TMA are billed on separate invoices. Mr. Them questioned Mr. Aikey if there is anything that we need to be aware of on the bills; Mr. Aikey stated no. Mr. Henson made a motion to approve the following bills for September, Ms. Pickett seconded, approved.

Wysox Sewer Operating List of Bills:	October 2024	Amount:
TMA	Wilmington Trust – 10/01/2024	\$ 3,061.25
TMA	Administrative cost- 10/24	\$ 2,103.67
TMA	Sewer Flows (Sept)	\$ 17,072.42
TMA	Contracted Services	\$ 4,409.32

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TMA	Penelec PS 2,3,6,7,8,9	\$ 716.44
TMA	M & T monthly pymnt	\$ 4,988.45
Gannon Insurance	Comm Policy Pkg	\$ 2,015.75
TMA	Lampline.com – Battery for PS 1	\$ 24.75
TMA	Stiffler McGraw Inv 234	\$ 20.00
Frontier	Telephone	\$ 106.50
Omni Site	PS 5 – 1 yr wireless svc/reporting	\$ 69.04
Penn Dot	Annual fee – Veteran’s Bridge	\$ 710.00
Penn Dot	Annual fee – Rte 187	\$ 500.00
Stiffler McGraw	Inv 1 & Inv 156	\$ 875.00
TOTAL:		\$ 36,672.59

Wysox Project Acct List of Bills:	October 2024	Amount:
Stiffler McGraw	Inv 8	\$ 7,588.00
TOTAL:		\$ 7,588.00

Wysox Water Operating List of Bills:	October 2024	Amount:
TMA	Water (Sept)	\$ 24,986.71
TMA	Contracted Services	\$ 2,975.58
BNYMellon NY	Oct 2024	\$ 12,572.92
TMA	Penelec Lake Rd. Vault	\$ 91.57
TMA	Stiffler McGraw inv 234	\$ 20.00
Gannon Insurance	Commercial Pkg Policy	\$ 793.25
Pace Analytical	Lab Analysis	\$ 89.00
Penelec	Lake Rd Tank, PS 1	\$ 776.86
Stiffler McGraw	Inv 1 & 158	\$ 515.00
AT & T	Scada	\$ 85.02
Penn Dot	Annual fee – Rte 187	\$ 1,280.00
TOTALS:		\$ 44,185.91

Engineer:

Mr. Casanave requested Mr. Aikey be available after the meeting to look at Pump Station 4; once that information is reviewed, we should be able to put the paperwork together for the Local Shares Grant.

Mr. Casanave stated the we are waiting on rain events for the infiltration study. Mr. Them questioned if we are not getting rain why are our sewer bills so high for the year; Ms. Maynard stated the beginning of the year was wet.

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Mr. Casanave stated that the Penn Dot Engineer for the Pond Hill Project contacted him, and it does not appear that our water line is impacted. Mr. Casanave stated the only thing he seen was probably a couple of guard rail posts coming close to our water line; he plans to speak with Larsen Design on that. Ms. Pickett asked if they had any word on the cost share; Mr. Casanave stated that they have no written regulation that states a project can be done at no cost; we will await their decision.

Mr. Casanave stated the Route 6 Route 187 project has a utility meeting set for 9:30 a.m. November 7th. We should have more information after that meeting.

Mr. Henson mentioned if there was going to be a discussion on the Penn Dot Maintenance building. Mr. Casanave stated what he received the other day is what we have just received; he has not had time to review the plans. Mr. Them questioned if the cost to extend the water and sewer is theirs; Mr. Casanave stated yes. Mr. Casanave stated they reached out to him and he asked for what they are planning on doing and they submitted their initial plans. The Board agreed that we would probably not want to accept conveyance of the line after it is built.

Attorney:

Mr. Jones not in attendance.

Superintendent:

Mr. Aikey stated that it stated grinder pump call out procedure but he is not aware of what that means. Ms. Maynard stated that after last month's meeting she contacted the Children's Center to see who we informed them to contact for grinder issues; they were provided two names: Bly Farm Sewer Maintenance and Brad Smith; they had more success in contacting Brad Smith; Ms. Maynard stated that they do call the office if they do not receive a call back from either of these companies.

We received a call from a customer who was not one of the 90 original grinders and when we informed him that he might receive a bill for the service call on his grinder, he informed us that he was informed when he built his house and purchased the grinder that he was informed that we would always maintain it.

Mr. Aikey stated that is what needs clarification and that is why he has nothing to report. The Board needs to make a decision on this.

The Board discussed the issue; Ms. Maynard stated we need to inform the customer's calling on our procedure. Ms. Pickett stated we did state in previous meetings that we would go out as it is considered an emergency.

Mr. Them questioned if we have resolved the issue with personnel responding to calls without Mr. Aikey being informed; Mr. Aikey stated yes, we have, we receive a call from the sewer plant personnel before they respond.

Mr. Aikey stated that we should not have responded to the call out on the customer who was not an original grinder customer and procedure needs to be followed if he is not in the office.

Mr. William's stated we should not be going out to the calls. Mr. Aikey stated he does not have a problem keeping 4 to 5 grinder pumps on the shelf along with floats, that we can provide at cost to contractors, but we did will not go out on the calls.

Mr. Henson stated we need to have a procedure and maybe we need to get input from our solicitor as it may have some legal implications. Mr. Them stated we need to get a list compiled for our customers; who is going to be tasked with that.

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Mr. Aikey stated that they would need to get a permit at that point then we would provide them with a list of contractors; Ms. Pickett stated if it is a Saturday or after hours how does that work; Mr. Aikey stated that would be permitted after the fact. Ms. Pickett agreed having a list of who they could contact in an emergency would be helpful to our customers. Mr. Aikey stated he would get a list of contractors; Ms. Maynard questioned if they would need to have knowledge of grinders; Mr. Aikey stated that grinder pumps are similar to other pumps so no specialty is required.

Authorities:

Mr. Williams stated he reached out to Mr. Walsh after the last meeting; Mr. Walsh referred his email to Mr. Aikey. The Board decided to have a meeting on November 7, 2024 at 5:00 p.m. at the Wysox Township Building; Mr. Aikey will inform TMA of the meeting at their meeting on Monday. Mr. Casanave was requested to attend the meeting by Mr. Them.

Adjournment:

As there was nothing further to discuss, the meeting was adjourned at 10:47 a.m.

Respectfully Submitted,
April 2 Maynard
Towanda Borough