

WYSOX TOWNSHIP MUNICIPAL AUTHORITY

December 19th 2025

PRESENT: Thomas Henson-Vice Chairman; William Them – Secretary/Treasurer, James Isaac-Board Member, Robert Williams-Chairman

ABSENT: Tina Pickett-Board Member

OTHERS: Chris Jones – Solicitor, Eric Casanave-Stiffler McGraw, Chad Strickland-Superintendent.

VISITORS: David Lenox, Jeanette May

Minutes:

The minutes from the meeting held on November 17th, 2025 were approved as written by a motion made by Mr. Henson, and seconded by Mr. Isaacs, motion approved.

Bills:

Mr. Isaac made a motion to approve the following bills for November, Mr. Henson seconded, motion approved.

Wysox Sewer List of Bills	December 2025	
Towanda Municipal Authority	BNY Mellon - December 2025 Principal & Interest	\$ 3,938.26
Towanda Municipal Authority	Administration Agreement - December 2025	\$ 2,103.67
Towanda Municipal Authority	M&T Principal & Interest - December 2025	\$ 4,988.45
Towanda Municipal Authority	Contracted Service - November 2025	\$ 1,985.56
Towanda Municipal Authority	Frontier Communications Svc 11/21-12/20/2025 Due 12/15/25	\$ 63.51
Towanda Municipal Authority	LB Water Inv 3993289 Liberty Grinder Pckg-J Smith, Lk Wesauking	\$ 4,820.00
Towanda Municipal Authority	Penelec PS1 Period 10/13/25-11/11/25 Due 12/15/25	\$ 524.46
Towanda Municipal Authority	Penelec PS 2 Period: 10/17/25-11/17/25 Due 12/22/25	\$ 675.84
Towanda Municipal Authority	Penelec PS 3 Period: 10/21/25-11/19/25 Due 12/26/25	\$ 165.73
Towanda Municipal Authority	Penelec PS 5 Period: 10/16/25-11/16/25 Due 12/19/25	\$ 142.45
Towanda Municipal Authority	Penelec PS 6 Period: 10/20/25-11/18/25 Due 12/22/25	\$ 45.04
Towanda Municipal Authority	Penelec PS 7 Period: 10/20/25-11/18/25 Due 12/22/25	\$ 104.44
Towanda Municipal Authority	Penelec PS 8 Period: 10/21-11/18/25 Due 12/26/25	\$ 146.49
Towanda Municipal Authority	Penelec PS 9HT Period: 10/21/25-11/19/25 Due 12/26/25	\$ 436.72
Towanda Municipal Authority	Schaedler Yesco Inv S8193827.001 PS 6 Relay socket	\$ 91.10
Towanda Water & Sewer	Sewer Flows - November 2025	\$ 15,868.33
Griffin, Dawsey, DePaola & Jones	Inv 5908 Legal Services 10/17/25-12/9/25	\$ 315.00
RJ Corman Railroad Company	Inv FTI-42000581 LRWY20102 RT187 Annual Sewer Pipe Line	\$ 647.35
Selective Insurance	Policy #: FLD1402911 Renewal due 2/6/26 Pump Sta 5 coverage	\$ 1,161.00
Stiffler McGraw & Associates	Inv 9 12/18/25 Pump Sta #5 Rehabilitation	\$ 2,299.00
Stiffler McGraw & Associates	Stiffler McGraw & Associates	\$ 107.75
Penelec	PS 1 Period: 11/12/25-12/10/25 Due 1/14/26	\$ 407.26
Penelec	PS 2 Period: 11/18/25-12/16/25	\$ 748.68
Penelec	PS 4 Period: 11/17/25-12/15/25 Due 1/20/26	\$ 88.12
Penelec	PS 5 Period: 11/17/25-12/15/25 Due 1/20/26	\$ 179.69
		\$ 42,053.90

WYSOX TOWNSHIP MUNICIPAL AUTHORITY

December 19th 2025

Fund 63 - Wysox Sewer Project		
Bradford County Grant	Stiffler McGraw Inv 17 12/18/25 236002 SSES Smoke testing & Televising Lk	\$ 391.50
	Rd	\$ 391.50
Wysox Water List of Bills	December 2025	
Towanda Municipal Authority	Contracted Service - November 2025	\$ 3,292.37
Towanda Municipal Authority	Bishop Bros Const Inv 60169-Blacktop @ J Smith, Lk Wesauking	\$ 151.58
Towanda Municipal Authority	Penelec Lake Rd Vault Period 10/23-11/23/25 Due 12/11/25	\$ 113.68
Towanda Municipal Authority	Penelec Lake Rd PS Period 10/16/25-11/16/25 Due 12/4/25	\$ 835.67
Towanda Water & Sewer	Water Flows - November 2025	\$18,741.60
AT&T	Inv 28720481909X12142025 Svc 12/7/25 - 1/6/26 Due 1/1/26	\$ 92.10
Bradco Supply Company	Inv 253920 Pipe & Coupler - J Smith, Lake Wesauking	\$ 104.64
Griffin, Dawsey, DePaola & Jones	Inv 5909 Legal Services 10/17/25-12/9/25	\$ 315.00
Pace Analytical Service	Inv Labs, Fees (\$63.00)	\$ 100.60
RJ Corman Railroad Company	Inv FTI-42000580 LRWY20091 Riverfront Pk Annual Water Pipe Line	\$ 1,006.97
RJ Corman Railroad Company	Inv FTI-42000581 LRWY20102 RT187 Annual Water Pipe Line	\$ 647.34
Stiffler McGraw & Associates	Inv 11 12/18/25 SR1029 Pond Hill Rd Utility Relocations	\$ 107.75
Penelec	Lake Rd PS Period: 11/17/25-12/15/25 Due 1/2/26	\$ 845.72
		\$26,355.02
Wilmington Trust Principal & Interest	ACH	\$12,439.59
		\$38,794.61

Engineer:

Mr. Casanave stated there was a question at the last meeting about how much room was left in the system, water and sewer. Mr. Casanave presented a detailed summary of what he had researched. Mr. Casanave's assessment is that you are just about 60 percent what your allotment is with TMA. Mr. Casanave stated that would govern the day, because he is not seeing that's going to tell you any singular use is going to overload any one of your pumps immediately. Mr. Casanave stated he did not see any overbearing capacity problems, unless someone comes in and wants 70,000 gallons of and sewer use.

Mr. Casanave presented a retainer agreement to the board for Stiffler-McGraw.

Mr. Them made a motion to approve the Engineering Services Agreement. Mr. Henson seconded the motion. Motion was carried.

WYSOX TOWNSHIP MUNICIPAL AUTHORITY

December 19th 2025

Solicitor

Mr. Jones stated that we should have Mr. Casanave update the flows on EDU's. Mr. Jones also stated the rate changes if any should be discussed. Mr. Them stated that he delayed this so that he had a chance to do the budget if the accounting is done in time. Mr. Them stated if there were changes to be made, we could do them at any time.

Mr. Jones stated he had been contacted by the Bradford Towne Center representative. They are asking what the charges would be for the municipal authority to take over servicing and some sort of agreement that would be in place. Mr. Strickland stated his advisement would be not to take it over. Mr. Isaac questioned what the alternative to this would be. Mr. Strickland advised to hire an outside source. This is all their private system after the meter pit in the manhole. Every other place has a maintenance person, so it is not unprecedented. Mr. Williams stated his concern was the pump station. Mr. Strickland stated his advice is give them an hourly rate for what the pump station costs. The Board had a further discussion about the Bradford Town Center and the issues involved. Mr. Jones stated he would get with Mr. Strickland and get some rates and let her know we are not willing to service the entire process.

Mr. Jones presented an updated Solicitor Retention agreement.

Mr. Them made a motion to approve the raise and retention of Mr. Jones. Mr. Henson seconded.

Superintendents Report:

Mr. Strickland stated he was still working on the Grinder easements. Mr. Strickland also stated that he has been working on leaks.

Treasurers Report:

Mr. Them had some concerns over the accounting and discussed it with the Board. Mr. Them stated he would be addressing it with Ms. Schoonover.

Other Matters:

The Chairman recognized Mr. Lenox and Mrs. May as visitors. Mr. Lenox is here on behalf of Mrs. May. He would like the board to reconsider the determination of Mrs. May's March bill. Mrs. May stated her view points of the actions that had been taken in this matter. The board discussed many factors with Mrs. May and Mr. Lenox. Mr. Lenox argued that there should be more evidence. Mr. Lenox asked why the meter was changed. Mrs. May had requested that it be changed out.

Mr. Them asked that we change the day of week of the meetings to help everyone be able to make the meetings.

Mr. Isaac made a motion to adopt the amended meeting schedule for 2026 to the third Thursday at 9:30 am. Mr. Henson seconded.

Executive Session:

Mr. Jones suggested we go into executive session to discuss Jeanette May.

WYSOX TOWNSHIP MUNICIPAL AUTHORITY

December 19th 2025

Mr. Williams called executive session at 10:40 am to discuss Jeanette May's March bill.
Out of Executive session at 10:53 am.

Mr. Isaac made a motion to make the number of sewer reduction of \$426.87, minus the \$150.00 install of a new meter requested by Miss May, contingent upon their acceptance. Mr. Them seconded the motion.

Mrs. May and Mr. Lenox were invited back in and presented with the offer Mrs. May and Mr. Lenox accepted the offer. Mr. Lenox will send a check.

Adjournment:

Motion was made to adjourn the meeting by T. Henson at 11.21 am. J. Isaacs seconded the motion.

Respectfully Submitted,

Anita Gaspar
Towanda Borough