

# WYSOX TOWNSHIP MUNICIPAL AUTHORITY

April 16<sup>th</sup>, 2026

**PRESENT:** William Them-Secretary/ Treasurer, Tina Pickett-Board Member, James Isaac-Board Member, Mr. Henson--Vice Chairman.

**ABSENT:** Robert Williams-Chairman.

**OTHERS:** Chris Jones – Solicitor, Eric Casanave- Stiffler-McGraw, Chad Strickland-Superintendent

**VISITORS:** None

**Minutes:**

Mr. Them made a motion to approve the minutes from March 19, 2026. Mr. Isaac seconded the motion.

**Bills:**

Mr. Isaac made a motion to approve the following bills for April 2026. Mr. Them seconded the motion.

Wysox Sewer List of Bills	April 2026	
Towanda Municipal Authority	BNY Mellon - April 2026 Principal & Interest	\$ 4,033.72
Towanda Municipal Authority	Administration Agreement - April 2026	\$ 2,103.67
Towanda Municipal Authority	M&T Principal & Interest - April 2026	\$ 4,988.45
Towanda Municipal Authority	Contracted Service - March 2026	\$ 7,217.39
Towanda Municipal Authority	Schaedler Yesco Inv S8313309.001 3 Relays Pump Station 6	\$ 103.35
Towanda Municipal Authority	Penelec PS 3 Period 2/16/26 - 3/18/26 Due 4/22/26	\$ 123.57
Towanda Municipal Authority	Penelec PS 6 Period 2/17/26 - 3/17/26 Due 4/20/26	\$ 48.59
Towanda Municipal Authority	Penelec PS 8 Period 2/18/26 - 3/18/26 Due 4/22/26	\$ 167.89
Towanda Municipal Authority	Penelec PS 9 Period 2/18/26 - 3/18/26 Due 4/22/26	\$ 724.37
Towanda Water & Sewer Systems	Sewer Flows - March 2026 Reading period 2/27/26-3/31/26	\$ 25,263.45
Clinton Controls, Inc	Invoice WO#26-64 Service call 4/1 & parts installed 4/3	\$ 2,100.00
Frontier	Alarm - Bill Date 3/21/26 Service 3/21/26-4/20/26 Due 4/14/26	\$ 128.59
Penelec	PS 1 Period 3/11/26 - 4/8/26 Due 5/13/26	\$ 669.38
Xylem Water Solutions USA Inc	New Flygt 3" volute Submersible pump - Pump Station 6	\$ 9,744.80
Stiffler McGraw & Associates Inc	Invoice 13 4/7//26 Proj 25-6001 Pump Station #5 Rehabilitation	\$ 3,267.00
Stiffler McGraw & Associates Inc	Invoice 14 4/7/26 Proj 24-6003 SR 1029 Pond Hill Utility Relocations	\$ 4,680.78
Stiffler McGraw & Associates Inc	Invoice 176 4/7/26 Proj 01-0022 Retainer Svcs through 3/28/26	\$ 2,652.50
The Daily Review	2025 Audit Report publication 4/3/2026	\$ 133.47
		\$ 68,150.97

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	<b>Fund 63 - Wysox Sewer Project</b>	
<b>Bradford County Grant</b>		
		\$ -

<b>Wysox Water List of Bills</b>	<b>April 2026</b>	
<b>Towanda Municipal Authority</b>	<b>Contracted Service - March 2026</b>	<b>\$ 5,661.31</b>
<b>Towanda Municipal Authority</b>	<b>L/B Water Invoice 4024016 - 1 Omni 2" meter for stock</b>	<b>\$ 1,250.00</b>
<b>Towanda Municipal Authority</b>	<b>Penelec Vault Period 2/20-26 - 3/22/26 due 4/9/26</b>	<b>\$ 146.52</b>
<b>Towanda Water &amp; Sewer Systems</b>	<b>Water Flows - March 2026 Reading period 2/18/26-3/30/26</b>	<b>\$ 20,864.21</b>
<b>Pace Analytical Services LLC</b>	<b>Invoice 2649D1746 - Total coliform analysis &amp; fees</b>	<b>\$ 105.00</b>
<b>Stiffler McGraw &amp; Associates Inc</b>	<b>Invoice 14 4/7/26 Proj 24-6003 SR 1029 Pond Hill Utility Relocations</b>	<b>\$ 4,680.77</b>
<b>Stiffler McGraw &amp; Associates Inc</b>	<b>Invoice 176 4/7/26 Proj 01-0022 Retainer Svcs through 3/28/26</b>	<b>\$ 2,652.50</b>
<b>The Daily Review</b>	<b>2025 Audit Report publication 4/3/2026</b>	<b>\$ 133.46</b>
		<b>\$ 35,493.77</b>

<b>Wilmington Trust Principal &amp; Interest</b>	<b>ACH - Due date 5/1/26</b>	
		<b>\$ 12,722.92</b>
		<b>\$ 48,216.69</b>

**Engineer:**

Mr. Casanave confirmed the water meter grant contract could only be used exclusively for meters. Mr. Strickland inquired about starting purchases. Mr. Casanave advised to wait a week or two for the agreement to be effective. Mr. Isaac inquired about the Grant's duration. Mr. Casanave stated it would last 3 years, ending in June 2029. Mr. Casanave stated he would make sure Mr. Williams was aware. Mr. Casanave stated it would be good to vote on authorizing Mr. Willams to sign, so there is a record that it was decided to move forward.

Mr. Them made a motion to vote to sign for Commonwealth Financing Authority Grant Contract No. C000096841- Water Meter Replacement.

Mr. Casanave stated he had another voting item to discuss and possible vote to sign the Operation Maintenance Agreement between WTMA, PennDot and Department of General Servies for new PennDot Facility. Mr. Casanave explained the need for an operation maintenance agreement with PennDot for their new maintenance building. Mr. Casanave clarified the agreement does not obligate the authority to maintain the lateral other than something that you would ordinarily be involved with if you had a residential customer. Mr. Jones explained the term Sovereign Immunity.

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Ms. Pickett made a motion to sign Operation and Maintenance Agreement between WTMA, PennDot, and Pa Department of General Services for New PennDot Facility. Mr. Isaac seconded the motion.

Mr. Casanave stated the Pond Hill Road Project Sewer line is done. Mr. Casanave stated he would need to upload the invoices. The cost was about \$34000.00, the Authorities share being \$8,500.00.

Mr. Casanave gave an update on Route 6/187 project.

## **Solicitor:**

Mr. Jones stated he really didn't have anything.

## **Superintendents Report:**

Mr. Strickland stated grinder pump survey is just about over. Mr. Strickland stated he would like to set up a time with Mr. Jones before the next meeting to be able to present something to the Board.

## **Treasurers Report:**

Mr. Them brought attention to a reduction in insurance coverage pertaining to Cyber coverage.

## **Adjournment:**

Motion was made to adjourn the meeting by Mr. Isaac. The meeting was adjourned at 10:16 am.

Respectfully Submitted,  
*Anita Gaspar*  
Towanda Borough