

WYSOX TOWNSHIP MUNICIPAL AUTHORITY

May 16th, 2025

PRESENT: William Them – Secretary/Treasurer, Robert Williams-Chairman, James Isaac-Board Member, Tina Pickett-Board Member

ABSENT: Stacy Schoonover-Borough Manager, Thomas Henson-Vice Chairman

OTHERS: Eric Casanave – Stiffler McGraw; Chris Jones – Solicitor; Anita Gaspar-New Recording Secretary, Laurie McGuire-Towanda Borough Water Sewer.

VISITORS: Garrett McConnell-New Township Supervisor.

Minutes:

The minutes from the meeting held on April 25, 2025 were approved as written by a motion made by Mr. Isacc, and seconded by Mr. Them: motion approved.

Bills:

Mr. Isaac made a motion to approve the following bills for April, Mr. Them seconded, motion approved.

Wysox Sewer Operating List of Bills:	April 2025	Amount:
TMA	BNY Mellon – April 2025	\$ 3,938.26
TMA	Administrative cost- 4/25	\$ 2,103.67
TMA	M & T monthly pymnt	\$ 4,988.45
TMA	Contracted Services	\$ 2,638.99
Towanda Water and Sewer	Sewer Flows for April - 2025	\$ 18,628.12
Frontier	1 Line Service 5/21/25-6/20/2025	\$ 52.34
Gannon Associates	Selective Comm Policy Package. S1 82702	\$ 4,477.00
Penelec	PS-1 Period 4/11/25-5/11/25	\$ 596.39
Stiffler McGraw	Inv 6 SR 1029 Pond Hill Rd Utility Relocations Period 6/15/25	\$ 2,719.00
		\$
TOTAL:		\$ 40,142.22

Wysox Project Acct List of Bills:	March 2025	Amount:
		\$
TOTAL:		\$

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Wysox Water Operating List of Bills:	April 2025	Amount:
TMA	Contracted Services May 2025	\$ 2,107.68
Towanda Water and Sewer	Water Flows May 2025	\$ 20,025.00
AT&T	Invoice 5.14.25-6.6.25 Due 6.1.25	\$ 90.60
PACE Analytical	Invoice 2549E 1694 Coliform Labs & Fees (\$63)	\$ 100.60
Stiffler McGraw & Associates	Invoice 6, 5/15/25 SR1029 Pond Utility Relocations	\$ 2,719.00
Stiffler McGraw & Associates	Inv. 2 -5/15/25 202 5PW SWS Grant application	\$ 876.75
Wilmington Trust Principle & interest	ACH	\$ 12,439.59
TOTALS:		\$ 38,359.22

Engineer:

Mr. Casanave reported his firm will have guys up here on Wednesday, May 21st, to down load the data from the meters to determine how the current legacy rainfall amounts are affecting the system: He will report on the results next meeting.

Mr. Casanave reported on the small water sewer grant. He got an inquiry from DECD how the costs were put together Their state guidelines do not allow grant money to pay for municipal staff to do the work, and Mr. Casanave explained to them that was the only economical alternative, because of the agreement you have with TMA to do your work for you.

Mr. Casanave stated that our plans are due to PennDOT by June 17th on the bridge replacement: the sewer line is located on Pond Hill Road. He believes we finally have a working base plan from PennDot's engineer. We can now draw it out and profile it and get some plans together. He believes we finally have a working base plan from PennDOT's engineer so we can draw it out and profile it and get some plans together for the June meeting.

Mr. Casanave questioned whether anything happened with Dunkin Donut project capacity. Mr. Them stated he talked to the engineer and said he needs only needs to be three quarter inch line. Mr. Cavanave asked that they write a letter asking this authority to confirm you have capacity. Mr. Casanave stated that Mr. Henson had asked last month for us to do some homework on the Veterans bridge. What he has learned that it is probably going to be a combination of a contractor with a lift, the geotechnical engineer, materials testing engineer, to do some testing on the force main after someone takes off insulation and some structural investigating to make sure everything is sitting good, because it has been exposed to the elements. This will probably be a group effort as it will require a couple of different specialties.

Mr. Casanave state they had opened the bids on May 5th for the waste water plant project for TMA. Bids were higher than expected. No award was given. The project is going to be rebid. Will try again in June.

Mr. Casanave reported on the bridge line that he is having trouble finding a specialty company that can do all the work that is involved. He will continue to research and bring more information next meeting.

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Executive Session:

Mr. Jones called an executive session at 9:47am to discuss pending legal matters. Executive session ended 10:30am by Mr. Williams. Ms. Pickett adjourned the meeting at 10:03 am.

Solicitor:

Mr. Jones explained the issues at the Bradford Towne Center. There's a pump station there, and there is no easement. Some places where we have an easement at a pump station on somebody's property, where we own it and continue to maintain it, we have an obligation, through an agreement or an easement, to do so. We through Matt, who had kind of discovered this, and I think this was because there is no OMNI monitoring system and he advised he wanted to do, some further discovery. He questioned why are we continuing to maintain this pump station and it is because of all the restaurant's, it's a high use issue. Mr. Jones stated he could not find anything on record where there was an easement and couldn't find where there was an agreement from a prior developer. Mr. Jones wanted to know what our position was on this. Mr. Jones wanted to know what he would be putting in the letter he was drafting to put them on notice or would the authority possibly continue to maintain it. Mr. Them stated as long as we get paid to maintain it. Mr. Williams stated he thinks it has come to the point that we don't want the responsibility of it. Mr. Casanave suggested that somewhere in the future if there was a problem, DEP could put a moratorium on the taps until it is fixed. If DEP is unaware, until it is proven that it is not, we will have to keep mentioning this in our annual sewage report. Mr. Casanave suggested at some point, if this is not resolved on paper, in writing, with a crisp beginning and end point of ownership, it may be a liability. Mr. Casanave stated the issue is making sure someone other than TMA or WTMA maintains it and does what they need to do. Mr. Casanave's advice would be to have an agreement if they TMA to continue maintaining it. Mr. Them commented the old township had \$8,000.00 for not maintaining their parking lot. They are slow to respond.

A discussion about a constable from the Troy area who does code enforcement for various municipalities. Mr. Jones stated Mr. Them had asked to discuss hiring Mr. Pierchorowicz for Municipal Authority. This was not voted on as it was not on the agenda.

Customer account issues:

Mr. Williams asked Ms. McGuire if she had any issues. Ms. McGuire stated that she had a couple billing issues. One being Jeanette May, 505 Wesauking Drive. The other being Mrs. Murphy, 2526 Lake Road. Ms. McGuire supplied a 30 day usage report on both accounts. Mr. Them and Mr. Williams asked that we let it go for now until further investigation by Mr. Them with no interest. An agreement was made that no late charges /penalties would be added to until issues are resolved.

Treasurers Report/Budget:

Mr. Them stated that our sewer sales were 31% of our budget and sewer flows were 26% of our budget.

Mr. Them stated the electricity bill for our Pump station, Echo is \$2400 in budget, \$1750 is for the bridge heat. Pump station 2 is way up 3700 hours for the year and we budgeted at 2000. The

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same with pump station 5 we budgeted 2000. Mr. Them stated the big thing is we were billed 800,000 gallons more than what we build our customers this past month.

Mr. Casanave stated that he would like to see if pumping levels and pumping rates and the time it takes to fill your tanks and the time it takes to drain has changed. Mr. Casanave would like to have graphs if possible.

Mr. Them questioned how often does someone visit those tanks? Mr. Casanave stated they should be going regularly but did not know what the maintenance frequency is. Mr. Casanave stated that this screaming for some diagnostics. If it was a leak in one spot you would notice some physical evidence. Mr. Casanave stated if you're losing it under the river, what if we could put a pressure gage on that hydrant? Mr. Them stated that this started after they fixed the check valve.

Mr. Williams stated there is a hydrant down in the park that he thinks has been removed because we had a problem with water companies using it as a dispensary and he thought Mr. Johnson had taken it out. Mr. Williams asked "Could we put a meter there?" Mr. Casanave stated he would like to look at it first to see the physical layout.

Manhole riser on Craftmaster Rd:

Mr. Them brought up the letter received from PennDOT, us being the township, asking us to put in a self-leveling manhole cover on Craftmaster Rd because they are going to asking us to put in a self-leveling manhole cover on Craftmaster Rd, because they're going to be putting the new road in over there, and there's about this much of a dip there, and they thought it would be a good idea to replace that with a self-leveling now, before they do their road, they said they'd give us the self-leveling manhole riser and cover if WTMA would install it so John knew what to do with this. Mr. Casanave stated the self-leveling risers are not such a bad thing and explained the benefits of them. Mr. Them stated that if we did decide to do it maybe we could sub it out. Mr.? questioned whether this was our responsibility or PennDOT's? Mr. Casanave responded typically yes, just this is in reverse. Mr. Williams stated that this road was supposed to be done but according to planning commission meeting, it is on hold. Mr. Them asked that the email thread with the video link on the self l-level access assembly be sent to Mr. Casanave

Adjournment:

As there was nothing further to discuss, a motion to adjourn was made by Mr. Isaac. Seconded by Mr. Them Meeting was adjourned at 11:32 p.m.

Respectfully Submitted,

Anita Gaspar

Towanda Borough