

WYSOX TOWNSHIP MUNICIPAL AUTHORITY

May 21st, 2026

PRESENT: Robert Williams-Chairman, Mr. Henson-Vice Chairman, William Them-Secretary/
Treasurer.

ABSENT: Tina Pickett-Board Member, James Isaac-Board Member

OTHERS: Chris Jones – Solicitor, Eric Casanave- Stiffler-McGraw, Chad Strickland-
Superintendent

VISITORS: None

Minutes:

Mr. Henson made a motion to accept the minutes with the revision of Mr. Henson listed as Vice-Chairman on April 16th 2026. He is still Vice-Chairman. Mr. Them seconded the motion with the revision.

Mr. Henson made a motion to accept the May 6th 2026 meeting minutes. Mr. Them seconded the motion.

Bills:

Mr. Jones questioned why TMA solicitor was filing a lien on a WTMA customer. Mr. Williams and Mr. Jones agree to move the bill subject to clarification. Ms. Madden will do a withdraw of filed lien.

Mr. Henson made a motion to approve the following bills for May 2026 with the exception of questioned Lien filing fees. Mr. Them seconded the motion.

Mr. Them expressed the concerns of accounting with the new software.

<u>WYSOX</u>		
LIST OF BILLS FOR PAYMENT		
May 21, 2026		
Wysox Sewer List of Bills	May 2026	
Towanda Municipal Authority	BNY Mellon - May 2026 Principal & Interest	\$4,033.72
Towanda Municipal Authority	Administration Agreement - May 2026	\$2,103.67
Towanda Municipal Authority	M&T Principal & Interest - May 2026	\$4,988.45
Towanda Municipal Authority	Contracted Service - April 2026	\$4,338.25
Towanda Municipal Authority	Penelec PS 2 Period 3/17/26 - 4/15/26 Due 5/20/26	\$ 875.39
Towanda Municipal Authority	Penelec PS 3 Period 3/19/26 - 4/19/26 Due 5/22/26	\$ 127.63
Towanda Municipal Authority	Penelec PS 4 Period 3/16/26 - 4/14/26 Due 5/18/26	\$ 296.28
Towanda Municipal Authority	Penelec PS 5 Period 3/16/26 - 4/14/26 Due 5/18/26	\$ 203.89
Towanda Municipal Authority	Penelec PS 6 Period 3/18/26 - 4/16/26 Due 5/21/26	\$ 55.03
Towanda Municipal Authority	Penelec PS 8 Period 3/19/26 - 4/19/26 Due 5/22/26	\$ 171.65
Towanda Municipal Authority	Penelec PS 9 Period 3/19/26 - 4/19/26 Due 5/22/26	\$ 605.20
Towanda Water & Sewer Systems	Sewer Flows - April 2026 Reading period 3/31/26-4/30/26	\$27,568.76
Gannon Associates Insurance	Selective Comm Policy S1382702 5/20/26-5/20/27 Initial Installment	\$ 3,644.00
Mid Atlantic Pump & Equip Co	Invoice 19347 Rail Adapter - Grinders	\$ 553.00
Penelec	PS 1 Period 4/9/26 - 5/11/26 Due 6/15/26	\$ 680.91
Penelec	PS 2 Period 4/16/26 - 5/17/26 Due 6/22/26	\$ 514.88

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Penelec	PS 4 Period 4/15/26 - 5/14/26 Due 6/18/26	\$ 237.72
Penelec	PS 5 Period 4/15/26 - 5/14/26 Due 6/18/26	\$ 123.87
Stiffler McGraw & Associates Inc	Invoice 1 5/7/26 Proj 26-6001 PennDOT Rt 6 & 187 Utility Relocations	\$ 6,707.00
Stiffler McGraw & Associates Inc	Invoice 14 5/7/26 Proj 25-6001 Pump Station 5 Rehabilitation	\$ 1,706.00
Stiffler McGraw & Associates Inc	Invoice 15 5/7/26 Proj 24-6003 SR1029 Pond Hill Rd Utility Relocations	\$ 340.00
Stiffler McGraw & Associates Inc	Invoice 177 5/7/26 01-0022 Retainer-Professional Svcs through 5/2/26	\$ 2,078.75
The Daily Review	Invoice 82154857 Legal Notice 5/8/26 Meeting Date Change	\$ 27.95
The Daily Review	Invoice 82154591 Legal Notice 5/1/26 Special Meeting 5/6/26 Notice	\$ 24.81
		\$62,006.81
	Fund 63 - Wysox Sewer Project	\$ -
Bradford County Grant		
		\$ -

Wysox Water List of Bills	May 2026	
Towanda Municipal Authority	Contracted Service - April 2026	\$ 2,501.98
Towanda Municipal Authority	AT&T Invoice 287270491909X04142026 Scada svc 4/7/26-5/6/26	\$ 92.10
Towanda Municipal Authority	L/B Water Inv 4031579 2" C2 Omni meters-TACO Bldg & Tire Choice	\$ 2,500.00
Towanda Municipal Authority	Penelec Vault Period 3/23/26 - 4/21/26 Due 5/11/26	\$ 111.70
Towanda Municipal Authority	Penelec Tank Period 3/16/26 - 4/14/26 Due 5/4/26	\$ 58.12
Towanda Municipal Authority	Penelec PS Period 3/16/26 - 4/14/26 Due 5/4/26	\$ 966.07
Towanda Water & Sewer Systems	Water Flows - April 2026 Reading period 3/30/26 - 4/16/26	\$ 21,166.86
DEP - Commonwealth of PA	Invoice ID 1459684 Chap 109 Safe Drinking Water Annual Fee	\$ 2,000.00
Gannon Associates Insurance	Selective Comm Policy S1382702 5/20/26-5/20/27 Initial Installment	\$ 2,744.00
Pace Analytical Services LLC	Invoice 2649E1736 Total Coliform Analysis & fees	\$ 105.00
Penelec	Tank Period 4/15/26 - 5/14/26 Due 6/3/26	\$ 56.00
Penelec	PS Period 4/15/26 - 5/14/26 Due 6/3/26	\$ 862.81
Stiffler McGraw & Associates Inc	Invoice 1 5/7/26 Proj 26-6001 PennDOT Rt 6 & 187 Utility Relocations	\$ 6,707.00
Stiffler McGraw & Associates Inc	Invoice 15 5/7/26 Proj 24-6003 SR1029 Pond Hill Rd Utility Relocations	\$ 340.00
Stiffler McGraw & Associates Inc	Invoice 177 5/7/26 01-0022 Retainer-Professional Svcs through 5/2/26	\$ 2,078.75
The Daily Review	Invoice 82154857 Legal Notice 5/8/26 Meeting Date Change	\$ 27.94
The Daily Review	Invoice 82154591 Legal Notice 5/1/26 Special Meeting 5/6/26 Notice	\$ 24.81
		\$ 42,343.14
Wilmington Trust Principal & Interest	ACH - Due date 6/1/26	\$ 12,722.92
		\$ 55,066.06

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Engineer:

Mr. Casanave stated he had some PennDot updates. Mr. Casanave stated that the new PennDot Maintenance Agreement has not been received back from DGS yet. It is still pending. Mr. Casanave stated that Pond Hill Rd. construction is done and everything is functioning normally. Mr. Casanave stated that he spoke with PennDot and found that we are eligible for \$35,659.61 in reimbursement for engineering. This is about 10 to 15,000.00 less than what our fee were quoted for. Mr. Casanave stated they will need an invoice on WTMA letterhead and submitted. Mr. Casanave stated we were able to meet the deadline for the plan submission. Mr. Casanave stated PennDot will be sending an agreement to be signed for cost share. There Board had a discussion on the process of obtaining easements and any potential complications.

Solicitor:

Mr. Jones gave an update on the failure to provide inspection with a customer. Mr. Jones stated we have given notice several times. Mr. Jones stated he had sent a letter and served him and there was no response for us to get the inspection. Mr. Jones explained the process of starting with a Magistrate and the potential for further legal action.

Executive session:

Mr. Jones requested an executive session to discuss grinder pumps.

Mr. Williams stated to go into executive session at 10:05 am.
Executive session ended at 10:40.

Superintendents Report:

Mr. Strickland stated his only item was grinder pumps and this was discussed in executive session.

Treasurers Report:

No new information at this time.

Adjournment:

Motion was made to adjourn the meeting by Mr. Henson. The meeting was adjourned at 10:42 am.

Respectfully Submitted,
Anita Gaspar
Recording Secretary