WYSOX TOWNSHIP MUNICIPAL AUTHORITY

Sept 17th, 2026

PRESENT: Robert Williams-Chairman, Tom Henson-Vice Chairman, William Them-Secretary/ Treasurer., James Isaac-Board Member, Tina Pickett-Board Member

ABSENT:

OTHERS: Chris Jones – Solicitor, Eric Casanave-Stiffler McGraw

VISITORS: None.

Minutes:
Mr. Them made a motion to accept the August 20th, 2026 meeting minutes. Mr. Isaac seconded the motion.

Bills:
Mr. Isaac made a motion to approve September 2026 bills. Mr. Them seconded the motion.

WYSOX

LIST OF BILLS FOR PAYMENT

September 17, 2026

Wysox Sewer List of Bills	**September 2026**	
Towanda Municipal Authority	BNY Mellon - September 2026	$ 4,314.95
Towanda Municipal Authority	Administration Agreement - September 2026	$ 2,103.67
Towanda Municipal Authority	M&T Principal & Interest - September 2026	$ 4,988.45
Towanda Municipal Authority	Contracted Service - August 2026	$ 2,658.58
Towanda Municipal Authority	Amazon-Order 114-3320389-1123431 - Relay Pump Sta 5	$ 32.78
Towanda Municipal Authority	W.G. Malden - Annual Service to calibrate metering equipment	$ 213.83
Towanda Municipal Authority	Penelec PS 2 Period 7/17/26 - 8/17/26 Due 9/21/26	$ 364.50
Towanda Municipal Authority	Penelec PS 3 Period 7/21/26 - 8/19/26 Due 9/23/26	$ 121.06
Towanda Municipal Authority	Penelec PS 6 Period 7/20/26 - 8/18/26 Due 9/21/26	$ 33.96
Towanda Municipal Authority	Penelec PS 7 Period 7/20/26 - 8/18/26 Due 9/21/26	$ 88.30
Towanda Municipal Authority	Penelec PS 8 Period 7/21/26 - 8/19/26 Due 9/23/26	$ 143.06
Towanda Water & Sewer Systems	Sewer Flows - August 2026 Reading period 7/31/26 - 8/31/26	$ 18,140.67
Frontier	Scada Service 8/21-9/20/26 Billing 8/21/26 Due 9/14/26	$ 63.62
Gannon Associates Insurance	Selective Comm Policy S1382702 Payment 2/2 on Installment due 10/1/2	$ 2,187.67
Penelec	Pump Sta 1 Period 8/11/26 - 9/10/26 Due 10/15/26	$ 535.69
The Daily Review	Inv 82160389 - Legal Adv for bids Pump Station 5 upgrade	$ 505.24
Stiffler McGraw & Associates Inc	Inv 4 9/10/26 26-6001 PennDot RT 6/187 Proj Utility Relocations	$ 196.50
Stiffler McGraw & Associates Inc	Inv 17 9/10/26 25-6001 Pump Station 5 Rehabilitation	$ 8,225.00
Stiffler McGraw & Associates Inc	Inv 181 9/10/26 01-0022 Retainer through 8/29/26	$ 552.50
		$ 45,470.03

	Fund 63 - Wysox Sewer Project	$ -
Bradford County Grant		
		$ -

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Wysox Water List of Bills	**September 2026**	
Towanda Municipal Authority	Contracted Service - August 2026	$ 9,140.89
Towanda Municipal Authority	AT&T Invoice X07142026 Scada Svc 8/7 - 9/6/26 Due 9/1/26	$ 100.68
Towanda Municipal Authority	Penelec Vault Period 7/23/26 - 8/23/26 Due 9/10/26	$ 103.86
Towanda Water & Sewer Systems	Water Flows - August 2026 Reading period 7/17/26 - 8/19/26	$ 36,487.71
Gannon Associates Insurance	Selective Comm Policy S1382702 Payment 2/2 on Installment due 10/1/2	$ 1,005.06
Pace Analytical Services LLC	Invoice 2649I1014 - Total Coliform (P/A) analysis + fees	$ 105.00
Stiffler McGraw & Associates Inc	Inv 4 9/10/26 26-6001 PennDot Rt 6/187 Proj Utility Relocations	$ 196.50
Stiffler McGraw & Associates Inc	Inv 181 9/10/26 01-0022 Retainer - Services through 8/29/26	$ 552.50
Wilmington Trust	Corporate Trust Advanced Flat Fee Period 8/15/26 - 8/14/27	$ 2,500.00
		$ 50,192.20
Wilmington Trust Principal & Interes	ACH - Due date 10/1/26	$ 12,722.91
		$ 62,915.11

Engineer:

Mr. Casanave reported on the PennDOT's Maintenance Facility on Strickland Road. Mr. Casanave stated the sewage planning was denied due to missing signatures.

Mr. Casanave gave an update on the Route 6/187 Project. Mr. Casanave stated PennDOT pushed the bid opening to October 22, with construction potentially starting in December once contractors are selected.

Mr. Casanave announced a pre-bid conference for Pump Station NO. #5 will be on Monday at 10:00 am. Mr. Casanave stated that there is interest from 5 potential contractors. Mr. Casanave stated opening bids will be Tues, October 13th 2026. This will be a couple days before the meeting in October. Mr. Casanave stated Pump Station No. 5 project would include upgrades such as a back up generator, flow meters, new pumps, and variable frequency drives to improve energy efficiency.

Mr. Casanave reported that he and Mr. Strickland did an inspection on a customer's water service Lateral. Mr. Casanave stated the inspection showed general compliance.

Mr. Casanave announced that the local share account grant program opened again in September. Applications are due in November if you wanted to consider submitting a grant for Pump Station No. 4 or anything else.

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Solicitor:

Mr. Jones gave an update on the legal actions on a customer, noting he signed a stipulation admitting to rule violations and agreeing to permanently disconnect his private water system in exchange for paying legal and engineering costs via monthly installments of $100.00 until it is paid in full.
Mr. Jones explained upcoming correspondence with property owners regarding grinder pumps, where property owners without recorded easement agreements will be notified that pump maintenance is their responsibility unless they provide written proof otherwise.

Superintendents Report:

Mr. Strickland was absent.

Treasurers Report:

Mr. Them expressed frustration. Mr. Them requested past balance sheets. Mr. Them acknowledged that financial is with trainers at this time.

Adjournment:

Motion was made to adjourn the meeting by Mr. Henson. Mr. Isaac seconded the motion. The meeting was adjourned 10:27 a.m.

Respectfully Submitted,
Anita Gaspar
Recording Secretary