

**Towanda Borough
Regular Council Meeting Minutes
February 2, 2026**

The Towanda Borough Council Reorganization & Regular Meeting was held on Tuesday, February 2, 2026 at the Borough Municipal Building, 724 Main Street, Towanda, PA.

Council Members Present: Mr. Eberlin, Mr. Schultz, Mr. Christini, Mrs. Hatch, Mr. Roof
Mrs. Miller, Mr. Kovalcin, Mr. Saring, Mr. Parks

Others: Mayor Miller, Fred Smith (Borough Solicitor), Police Chief Lantz., Code Enforcement Barry Thrush, Manager Stacy Schoonover, Secretary Leigh Ann Lattimer, Fire Chief Bill Sheets, Mr. Bradford, Mr. & Mrs. Douglas, Paul Dewitt, Shane Mize, Daily Review reporter

PUBLIC COMMENTS/CONCERNS

Shane Mize of 359 York Ave. announced that the Porch Fest had its first meeting and is looking forward to working with the Borough, Mayor Miller requested that the Police Committee meet with the Porch Fest Committee.

Mayor Miller presented Paul Dewitt a Key to the City, and his birthday January 16, was proclaimed "Paul Dewitt Day" thanking him for his service as a World War II veteran, longtime public servant, his invaluable time serving on the Towanda Municipal Board. Congratulated him on turning 100 years young.

APPROVAL OF MINUTES

A motion to approve January 5, 2025 Regular Meeting Minutes was made by W. Kovalcin, seconded by G. Parks The motion carried unanimously.

FIRE CHIEF REPORT

Fire board member Sheets reported

- January was a quiet month with 9 calls.
- Still waiting on Ladder Truck part from factory.

FIRE BOARD REPORT

- Still working on funding for tanker, nothing new to report

MAYOR REPORT

- Reports on a successful event of the Bradford County Dancing with the Stars, that raised close \$50,000
- Attended the Government in School with Representative Tina Pickett and Commissioner Gates with the Sophomore class, spoke on all aspects of Local, County and State Government.
- Police Station Progress is coming along, meant with Middendorf Contracting to address structural issues.

POLICE CHIEF REPORT

Sergeant Lantz

- Sgt. Bellows spoke at New Beginnings this is a yearly request.
- Officer Carpenter completed Axon Taser Instructor training, will keep our officers certs. Current. Officer Wills also completed Taser Training. Supplies for the Taser to carry through the next year. Axon is discontinuing the model we carry.
- Set up initial stages of what will be ongoing critical incident training with the BCSO.

This will apply not only with local schools but other possible locations in and near the Borough., Officer Hennnessy and Chief Deputy Bush of the BCSO are certified in threat assessment, and both have additional training in critical incident response.

- Officers Wills and Officer Lake provided security at the Bradford County Dancing with the Stars.

POLICE COMMITTEE

- Thanked Officers and Chief for doing a good job.

CODE ENFORCEMENT REPORT

- The Code Enforcement Annual and January's report is included.
- Laurel Health request to add a Reserved Handicapped parking to the 400 block of Main Street.
Resolution 2026-05 add Handicap Parking 400 block motion made by W. Kovalcin 2nd M. Hatch motion carried.
- Solicitor Smith will modify the Parking Ordinance motion made by M. Christini 2nd J. Miller motion carried
- Quality of Life report included

BOROUGH MANAGER REPORT

- Quality of Life door hangers have been ordered; we should see a high increase with the warrants and fines. Examples are in packet
- Remind residents that sidewalks need to be cleared within 24 hrs of storm, employees have been working long hours keeping roads clear.
- 2012 K-9 Tahoe has been sold on Municibid for \$3,500
- Police 2012 Explore was transferred to County Drug Force
- Side Dump Bucket was sold on Municibid for \$3,700
- Chad and John Miller meant with Penn Dot on road paving threw out the Borough, with priority around schools to heavy traffic streets.
- Tales & Pets is requesting road closure of Pine Street to host Valentines Day event with food trucks and venders. All in favor to close street
- Comprehensive Plan survey has been advertised, strongly recommends everyone to take it.

BOROUGH SOLICITOR SMITH

- Provided updates on Solar Energy Ordinance, Motion to advertise was made by W. Kovalcin, 2nd G. Parks motion carried to advertise.
- Resolution 2026-04 Fee of \$1,000 to be charged to applicants for a conditional use hearing under section 325-74-1 of the Borough Code.
Motion made W. Kovalcin, 2nd J.Saring motion carried.

BOROUGH SECRETARY

- Resolution 2026-02 Agreement between Towanda Borough and CBPA, CBPA agrees to make payment of \$8,500 a year starting 2026 in lieu of Real Estate Taxes, Agreement in effect for the years 2027-2028.
Motion made by W.Kovalcin, 2nd M. Hatch motion carried.
- Resolution 2026-03 Bradford County TCC Voting Delegate Appoint
1st Towanda Borough Manager, 2nd Towanda Municipal Authority Superintendent, 3rd Towanda Borough Secretary as TCC Representatives.
Motion made by M. Hatch, 2nd J. Miller motion carried.

FINANCIAL & ADMINISTRATIVE REPORT

- Bills to be paid in packet. Motion to pay the Bills 1st W. Kovalcin ,2nd G. Parks
Motion carried.

PLANNING COMMISSION REPORT

- Approved Sept. 16, 2025 minutes enclosed.
- Motion made to move Solar Ordinance to Council

RECREATION REPORT

- No meeting, starting to book bands for Concerts in the Park.

LIBRARY REPORT

- Reports, budget enclosed.

TMA/WTMA

- Minutes enclosed

ADJOURNMENT

A motion to adjourn was made by W. Kovalcin. The meeting was adjourned at 7:58

Respectfully Submitted,

Leigh Lattimer
Towanda Borough Secretary