

**Towanda Borough
Regular Council Meeting Minutes
May 4, 2026**

The Towanda Borough Council Reorganization & Regular Meeting was held on Monday April 6, 2026 7:00pm at the Borough Municipal Building, 724 Main Street, Towanda, PA.

Council Members Present: Mr. Eberlin, Mr. Schultz, Mrs. Hatch, Mrs. Miller, Mr. Kovalcin, Mr. Saring, Mr. Parks

Council Member Absent Mr. Christini, Mr. Roof

Others: Mayor Miller, Fred Smith (Borough Solicitor), Police Chief Lantz, Code Enforcement Barry Thrush, Manager Stacy Schoonover, Secretary Leigh Ann Lattimer, Fire Chief Bill Sheets, Mr Bradford, Mike Shaffer and Daily Review reporter.

PUBLIC COMMENTS/CONCERNS

Mike Shaffer Commander at Asylum VFW, proposes setting up a Beer Garden at 2026 Riverfest, outlines the logistics of the Beer Garden, including provision of tents, chairs, tables, and fencing by the Riverfest Committee. Details the measures to ensure safety and control, such as ID checks, wristbands, and the presence of bouncers and rovers, a six-beer limit per person. VFW will donate 20% of sales back to the Riverfest. Garden locate will be away from all children's activities. Axillary will be running the Bingo tent on Saturday, 100% of funds will go to the VFW.

APPROVAL OF MINUTES

A motion to approve April 6, 2026, Regular Meeting Minutes was made by W. Kovalcin, seconded by J.Saring, the motion carried unanimously.

FIRE CHIEF REPORT

Fire board member Sheets reported

- April was a busy month with 17 calls.
- Chief Sheets discusses the challenges of financing a new truck and the potential of leasing options.

FIRE BOARD REPORT

- All equipment up and running
- Still working on funding for tanker

MAYOR REPORT

- Presented the Key to The City to Towanda Wrestling Coach Bill Sexton, for his dedication to the community, congratulation him on PIAA All-Time winning Wrestling Coach with 768 victories.
- Thanked the officers for doing a great job.

POLICE CHIEF REPORT

- Officer Hennessy, Office Wills and Officer Carpenter participated in Healthy kids day at the YMCA
- Officer Hennessy participated in the Towanda Little League parade

- Officer Hennessy, along with other LE agencies held a K9 training consisted of narcotics detection and article searches.
- Received the new weapons, officers are familiarizing themselves with their weapons.
- Officer Campbell will be off schedule for 3 weeks, to fulfill his requirements with the military.
- Officers are currently conducting Aggressive d=Driver patrols funded by the state.
- Will be conducting Pedestrian Safety enforcement, have received many calls on complains of drivers not stopping for cross walks.
- Bradford County Commissioner will be holding A Dairy Cow Beauty Pageant June 20, will be closing main street.

POLICE COMMITTEE

- Building security will be done the week of May 11
- New cars are at dealers, waiting to be outfitted.
- Light on coverage with Officer Campbell being on Military duty.

TAX COLLECTOR

- Oath of Office Tax Collector Lisa Miller

CODE ENFORCEMENT REPORT

- Continuing education classes
- Park Mobile usage was a very standard month
- Property maintenance busy month

BOROUGH MANAGER REPORT

- Reminder of spring cleanup May 15-16, 9am to 6 pm both days
- HallockShannon contacting 2025 audit starting May 13 onsite.
- Quote to fix Parking Garage arm lift rm \$1,334.00, additional looking into camera system.
- Payment received for maintaining Riverside Cemetery.
- Will be participating in the Vehicular Career Fair at the elementary school May 13.
- Stacy and Leighann will be attending PSAB Annual Conference in Hershey form May 31 to June 3.
- Paving Bids - Glenn O. Hawbaker in the amount \$322,240.00, Bishops in the amount \$366,921.79. All fund will come from Act 31 funds. Motion accept bid from Glenn O Hawbaker 1st motion W. Kovalin, 2nd M. Hatch, motion carried.
- Closing of bank accounts that are no longer being used, and have a balance \$0-\$1. Porchfest, Debt Service Checking and EDA Plant 27
Resolution #2026-07 Closure of Bank Accounts
Motion made by M. Hatch, 2nd J. Saring, motion carried.
- Appoint Thomas Henson to Shade Tree Committee, Motion made by W. Kovalcin, 2nd J. Saring motion carried.
- May 16 Scales & Tales Community Yard Sale requesting to close lower section of Pine Street motion made by W. Kovalcin, 2nd M. Hatch motion carried.

BOROUGH SOLICITOR SMITH

- **Ordinance # 2026-01** Solar Energy Ordinance
Motion made by J. Saring, 2nd J. Miller, Motion carried

FINANCIAL & ADMINISTRATIVE REPORT

- Hunt Engineering to get a maintenance master plan on the YMCA building
- Time for Swimming Pool financial responsibility
- Bills to be paid in packet. Motion to pay the Bills 1st W. Kovalcin ,2nd M. Hatch
Motion carried.

**EXECUTIVE SESSION @ 7:58PM - DISCUSS EMPLOYEE CANDIDATE QUALIFICATIONS
OUT OF EXECUTIVE SESSION @ 8:20 PM**

PLANNING COMMISSION REPORT

- April 21, 2026 meeting postponed

RECREATION REPORT

- No meeting, nothing new to report

LIBRARY REPORT

- Reports, budget enclosed.

TMA/WTMA

- Minutes enclosed

ADJOURNMENT

A motion to adjourn was made by J. Saring. The meeting was adjourned at 8:26 pm

Respectfully Submitted,

Leigh Lattimer
Towanda Borough Secretary