

# Planning Commission

---

June 17, 2025

The meeting of the Towanda Borough Planning Commission was held on Tuesday, June 17, 2025 at 7:00 p.m. in the council room of the Towanda Municipal Building, 724 Main Street, Towanda PA.

The meeting was called to order by Kevin Mize at 7:00 p.m.

**Members Present:** Kevin Doupe, Mark Christini, Erin Grover, Roger Hatch, Scott Hauser, Willaim Kovalcin

**Others:** Barry Thrush, Code Enforcement, Stacy Schoonover, Borough Manager

**Visitors:**

**Minutes:**

The minutes from the February 18, 2025 meeting were approved by a motion made by Mr. Doupe and seconded by Mr. Hatch, approved.

**New Business**

Variance Request: Noah & Audrie Learn from 428 State Street spoke on behalf of needing variance for small garage set back of 75 ft required, due to several factors I cannot place it any further back on my lot due to service drop as states in code section 522. The location is on side of my house, not facing anything and wont impact neighbors' privacy or visibility. We purchased this property Sept 2024 trying to make improvements. Learns garage will need 9 ft. This will need to be passed by The Planning Committee has made a motion made by Mr. Doupe and seconded by Mr. Kovalcin. The motion passed unanimously.

Camping Ordinance: Borough Manager, Stacy Schoonover under the bridge we had a bad problem with camping, leaving trash behind. Schoonover is asking to have something on the books to prohibit camping on Borough property. Motion to forward to council was made by Mr. Mize and seconded by Mr. Doupe. The motion passed unanimously.

Home Occupation within Borough Limits: Barry Thrush; current home occupancy goes through zoning hearing board and applicant is responsible to pay thousand dollars. Would like to bypass the zoning hearing board with certain criteria and have zoning officer approve. Today a lot of jobs have changed, people work from their home therefore we should review our current occupancy. Planning Commission is in favor, motion was made by Mr. Doupe and seconded by Mrs. Groves. The motion passed unanimously.

**Ongoing Business**

Non-Conforming use: 325-57 Passed and sent to codified.

Solar Energy: Solicitor Smith to give recommendations.

Comprehensive Plan: Manger Stacy Schoonover; Towanda Township, North Towanda received two proposals: Hailstone & Central Bradford Region Comprehensive Plan. Today we met over zoom and covered the proposals on zoom. Schoonover reported Hailstone would be the best fit. Mr. Mize and Mr. Doupe are interested joining the committee. The motion passed unanimously.

# Planning Commission

---

June 17, 2025

Other:

Vacancies: Interest candidates: Carolyn & Kelly Shay. Letters of interest will be presented at next month's meeting.

As there was no further business, this meeting was adjourned at 7:54 p.m.

Respectfully submitted,

Stacy Schoonover  
Borough Manager