

# Towanda Municipal Authority

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November 17, 2025

The November meeting of the Towanda Municipal Authority was called to order by Mr. Walsh at 5:01 p.m.

**PRESENT:** Michael Walsh, Katrina Murray, Carmen Venezia, Roger Hatch, Joseph Snell

**ABSENT:** Fred Johnson; Mark Christini; Eric West

**OTHERS:** Morgan Madden, Babst, Calland, Clements and Zomnir, P.C. via phone conference; Eric Casanave, Stiffler McGraw; Stacy Schoonover, Borough Manager

**Visitors:** NONE

The November 17<sup>th</sup>, 2025 meeting minutes were approved as written, with a motion made by Mr. Snell, seconded by Mr. Hatch.

## **Bills:**

The bills were approved with a motion made by Mr. Venezia and seconded by Mr. Snell, motion approved.

## **Water System:**

M. Casanave discussed the Local Share Account Grant program application. Mr. Casanave stated because it is a planning study, they fund the engineering 100 percent. Mr. Casanave stated if they are going to give you grant money for it. We might as well see where it goes.

Mr. Walsh asked if we got the mapping software. Mr. Casanave stated that this has not really advanced. Mr. Casanave also stated that whatever you do for Diamond maps in terms of data collection you can put into this. Any mapping you do, it can be in GIS or Auto CAD format, it can go right into the computer software that manages this.

Mr. Venezia questioned if this was an all or nothing? Mr. Casanave stated that we see that a lot with Pa Small Water Sewer Programs more than we do with Local Share Programs. Mr. Casanave stated the opportunities are out there more frequently. Mr. Walsh wanted to know if we had to do any engineering up front. Mr. Casanave stated the beauty of it nothing happens unless the money comes in. You are not committing to it hoping to be reimbursed. This is an outright granting of money.

A role call vote to approve Resolution No. 2025-10 authorizing the application to the Local Share Account Grant Program for \$496,000.00 to fund the computer Hydraulic Model Planning Study of Authority System. Motion Approved unanimously.

## **Sewer System:**

A motion to vote to Approve Lobar, Inc. Application for Payment No. 2 in the amount of \$14,130.00 for Contract No. 2025-1 (Headworks General Construction) was made by Mr. Hatch. Seconded by Mr. Venezia.

A motion to Vote to Approve Master Mechanical Corporation Application for Payment No. 1 in the amount of \$4,050.00 for Contract No. 2025-2 (Headworks Project HVAC) was made by Mr. Hatch. Seconded by Mr. Venezia.

A motion to Vote to Approve PennVEST Requisition No. 2 under Loan No. 71499 – Construction – in the amount of \$18,180.00 was made by Ms. Murray. Seconded by Mr. Venezia

A motion to Vote to Approve PennVEST Requisition No. 3 under Loan No. 77139 – Architecture/Engineering – in the amount of \$33,729.50 was made by Mr. Snell. Seconded by Mr. Hatch.

## **Tank Cleaning Project:**

E. Casanave stated they had run into more tonnage than anticipated. Mobile Solid Solutions have already hit their contract quantity with in the first 2 tanks without touching the other 4 tanks. Mr. Casanave stated Mobile Solid Solutions contacted us and asked him what we wanted them to do. Mr. Casanave stated as a process thing that it's kind of bad to stop things in the middle, especially in a clean

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out project. Mr. Casanave stated he had Chad and Stacy get on the line to see where we need to go with this. Mr. Casanave stated that it looks like what they have pulled out and what is left to do is going to be on the order of another \$100,000.00. MSS is not contractually obligated to do this, but Mobile Solids Solutions offered to drop their unit price per ton. The bid price initially was \$9,000.00 per ton. They have now dropped their price to \$2,600 a ton since they are already there. Mr. Casanave stated that was a huge discount. Mr. Walsh stated that it had been a long time since it has been cleaned out. Mr. Strickland stated it has been since 2015, to his knowledge. Mr. Strickland stated the good news is the headers are fine.

Mr. Hatch wanted to know what the construction/material was. Mr. Strickland stated it was fiberglass. He stated this is a good thing.

Mr. Casanave advised to finish it out and get those clean stop off points for your 2 worst tanks then, let the dust settle.

Mr. Hatch questioned what we have that we can pull funds from? Ms. Schoonover replied that we will pull it from the capital sewer cap.

The board had further discussion on the tank cleaning project and decided to proceed and keep going.

## **Other business:**

The Board reviewed the meeting schedule for the year 2026.

## **Budget:**

Mr. Walsh stated that looking through the spread sheet, other than the insurance and the electric bill, everything seemed right on target. Ms. Schoonover stated that the electric and insurance may go down once we get the tanks cleaned. They are doing all they can to keep it down.

Ms. Schoonover stated she has gone over the budget and over all she did not see an increase. Ms.

Schoonover stated that we will add money to leak protection and the SCADA. Ms. Schoonover stated over all, we are sitting pretty good.

## **Adjournment**

Ms. Murray made a motion to adjourn. Seconded by Mr. Snell. Meeting adjourned at 5:59 p.m.

Respectfully Submitted,  
*Anita Gaspar*  
Recording Secretary