Towanda Municipal Authority

June 15th, 2026

The June meeting of the Towanda Municipal Authority was called to order by Mr. Walsh at 5:00 p.m.

PRESENT: Michael Walsh, Joseph Snell, Mark Christini, Fred Johnson, Carmen Venezia, Roger Hatch, Jerry Howard, Katrina Murray
ABSENT:
OTHERS: Eric Casanave, Stiffler McGraw; Brian Shura, Stiffler McGraw: Chad Strickland, Superintendent; Morgan Madden, Babst, Calland, Clements and Zomnir, P.C., VIA phone

Visitors: NONE

Minutes:

The May 18th, 2026 meeting minutes were approved with a motion made by Mr. Johnson, seconded by Mr. Snell.

Bills:

The May bills were approved with a motion made by Mr. Howard, seconded by Mr. Johnson, motion approved.

Water System:

Sewer System;

Mr. Shura gave an update on Headworks Building project. The headworks building masonry walls are complete, including the interior wall between the screen room and electrical room. The stainless steel structural beams for the grating and screen support have been installed and all interior concrete floor slabs have been poured. The precast roof planks have been installed as well, and the screens have been set in place. The electrician has installed conduit as the building construction has progressed and has installed most of the replacement lighting throughout other facilities within the WWTP.
Mr. Johnson asked about the progress report. Mr. Shura stated he had it and would email it to the Board.

- Pay Apps:
  Mr. Venezia made a motion to pay the following 3 contracts:
  Contract 2025-1, Pay app 9: $119,193.35, Lobar Inc.
  Contract 2025-2, Pay app 7: $1,116.00,Master Mechanical.
  Contract 2025-3, Pay app 4: $55,800.00, Urban Electrical
  Mr. Snell seconded the motion.

- PennVEST Requisitions:

  Mr. Johnson made a motion to approve ME 77139, Req. 10: $26,656.43.
  Mr. Venezia seconded the motion.

  Mr. Johnson made a motion to approve ME 71499, Req. 9: $176,109.35.
  Mr. Hatch seconded the motion.

- Change Order:
  Mr. Christini made a motion to approve Contract 2025-1, Change Order 5: $67,158.17. This change order is for the additional rental cost for shoring due to delays associated with the electrical service relocation, over-excavation and structural fill to suitable subgrade material, and cold weather while trying to place and compact structural fill. This change order also includes additional cost to upgrade a portion of the grating adjacent to the headworks screens to a heavy duty grating to support the anticipated load from the screen compactor. Mr. Hatch seconded the motion.

Mr. Shura discussed Act 537 Special Study. Mr. Shura stated we are completing the environmental portion of ACT 537 for the process upgrade. Mr. Shura state the Authority will advertise for public comment (about a 30 day period). Mr. Shura stated the goal is to have ACT 537 special study approved by Municipalities and submitted to DEP by around September.

Other Business:

There was a brief discussion on delinquent accounts. The Board would like an updated report on delinquent accounts. The Board would like to enforce collections.

Property Acquisition:

Ms. Madden reported that she reviewed the draft agreement with the real estate shareholders and found it largely acceptable with a few fixes. Ms. Madden stated there is an EXHIBIT B title page but no reference to EXHIBIT B in the body, If EXHIBIT B is intended it should be referenced in the body: otherwise, it can be removed. Ms. Madden stated the current letter draft is 30 day title search period. Ms. Madden recommended a 45 day title search period would be appropriate. The Board agreed upon the 45 day title search period. Ms. Madden stated with the minor edits, she is comfortable proceeding.

Adjournment

Mr. Johnson made a motion to adjourn the meeting at 5:54 pm.

Respectfully Submitted,
Anita Gaspar
Recording Secretary